Bill Hintz – Village President
Karen L. Hopkins – Village Clerk
Nick Gottwalt – Village Director
(309) 792-8235

1001 Mansur Avenue - P.O. Box 426 - Carbon Cliff, Illinois 61239
www.Carbon-Cliff.com

ADMINISTRATION COMMITTEE MEETING

Tuesday, September 10, 2019, at 7:00 P.M.
Village Hall – 1001 Mansur Avenue, Carbon Cliff

Chairman
Leevon Harris

Trustee
Todd Cantrell

Trustee
Keith Curry

AGENDA

1. Take A Trip To Christ United Methodist Church Located At 106 2nd Street, Return To Village Hall For Remainder Of Meeting.

2. Minutes Of The Regular Board Meeting For Tuesday, August 20, 2019 & Tuesday, September 3, 2019.

3. Review / Discuss 2020 Budget Items.

4. Discuss Employee Salaries For FY 2020.

5. Discuss Employee Compensation Package For FY 2020.

6. Review / Discuss / Approve Committee Meeting Dates For Fiscal Year/Calendar Year 2020.

7. Motion To Approve The Purchase Of Halloween Candy, Not To Exceed $300.00. (To Be Handed Out By The Rock Island County Sheriff's Department Within The Village Limits During Trick Or Treat Hours On Halloween Night).

8. Motion To Purchase Between 350 Halloween Kits (Reflective Trick-or-Treat Bag, Say Boo to Drugs Bracelet, and Say Boo to Drugs Lollipop) From Positive Promotions (Item #VP-7556) To Be Handed Out To Kids Of Carbon Cliff Through Eagle Ridge School This Halloween. The Rock Island County Sheriff's Department Will Have Some One Hand As Well To Hand Out If They See A Kid Without A Bag While Trick-Or-Treating.

9. Motion To Approve A Donation Of $1,000.00 (Unless Otherwise Suggested) To The "Cops & Kids At Christmas" Program Ran By The Rock Island County Sheriff's Department.

10. Discuss Thanksgiving Meal For The Phoenix Center Students. Village Has Hosted A Meal The Last 2 Years.

11. Review / Discuss / Recommend To Full Board Proposed Ordinance No. 2019-24 "An Ordinance Amending The Municipal Code Of The Village Of Carbon Cliff, Illinois By The Addition Of Title 3, Article 12, Prohibiting Cannabis Business Establishments."

12. Review / Discuss / Recommend To The Full Board The Proposed Updates To The Village's "Policy Governing The Reimbursement Of Employee Travel, Meal, And Lodging Expenses." (Use Of Personal Vehicles)

13. Monthly Treasurer's Report – August 2019.

14. Monthly Maintenance Comp Time Report – August 2019.

15. Monthly Maintenance Report – August 2019.

16. Monthly Clerk's Report – August 2019.

17. Sign Vendor/Payroll Checks.

18. New Business / Other.

Next Meeting – Tuesday, October 8, 2019 – 7:00 P.M. at 1001 Mansur Avenue

(FINANCE, INSURANCE, POLICY, ORDINANCES, AND LICENSE)