

MINUTES
The Regular Meeting of the
Carbon Cliff Board of Trustees
Village Hall – 106 1st Avenue – Carbon Cliff, IL
April 4, 2017

Village President Bill Hintz called the meeting to order at 7:05 p.m.

Members Present: Todd Cantrell, Keith Curry, Robert Dreher, LeeVon Harris, Alma Neels, and Larry Scott

Members Absent: None

Others Present: Loren Rains, Village Engineer; Nick Gottwalt, Village Director of Community & Administrative Services (D.O.C.A.S.) & Karen L. Hopkins, Village Clerk

Village President's Agenda:

- There was much discussion about the quote from Bush Sports Turf for reworking the baseball fields. The quote submitted by Bush Turf is in the amount of \$17,500.00. D.O.C.A.S. Gottwalt and Trustee Alma Neels had met with Michael Peters a representative from Bush Turf to discuss the condition of the ball diamond and what needed done to correct some of the issues. Want to solve issues with the water standing on infield and the lip that has been created over the years from the outfield to the infield. Bush Turf states that the Village currently has too much material on the infield and that is what is causing the problems we are trying to eliminate. Needs to be regraded, etc. using the laser level, etc.

It was discussed employees or volunteers to help with the project. What equipment that most likely would be needed to do the proper job. Trustee Neels will contact Miller Excavating to see if they are still willing to donate help with the project and if they have the proper equipment. D.O.C.A.S. Gottwalt will contact Bush Turf and see if they would be willing to just be an advisor on the project and submit a quote for such. Will be discussed at a later date.

- Discussed reviewing, amending, etc. RFP's for work to be done on the new Village Hall at 1001 Mansur Avenue. No decision was reached on what the Trustees actually want done at new Village Hall located at 1001 Mansur Avenue, as to electrical lights they want installed outside of building, construction as to tear down a couple walls and relocating them, closing off a window inside the building to the bays, etc.

Clerk Hopkins, as the Budget Officer recommended hiring an architect to help with the deciding of where outside lighting should be placed, inside construction changing wall in a hallway to make a large Board Room, etc. Other suggestions were having a pre-bid meeting with all the companies that want to bid, ask the building inspection in East Moline to look at and advise, have someone in each of the trades to write out the RFP as to what we need. There is a difference in what we want and what we need, of course there will be items that need brought up to code.

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Meetings / Conferences:

- D.O.C.A.S. Nick Gottwalt will be attending the Illinois Tax Increment Association, Spring 2017 Conference in Springfield, Illinois. Conference is April 19-21, 2017 at the President Abraham Lincoln Hotel. Registration cost is \$300.00, hotel cost is \$315.00 and estimated cost of mileage is \$180.00. Total estimated cost to attend is \$800.00.

Next New Village Hall Committee Meeting is set for Wednesday April 12, 2017 4:30 p.m. at current Village Hall, 106 1st Avenue.

Old Business Discussed:

- Well 4 update: Jack Kusek, McClure Engineering, will be done on Wednesday April 5, 2017 to look at the programming on Well 4 and discuss the situation with the Village Employees.
- Trustee Alma Neels, who is also President of the Carbon Cliff Sports League, discussed the Carbon Cliff Sports League has found a 10’ X 10’ small steel shed that already has all the shelving needed inside. Trustee Neels as President of the Carbon Cliff Sports League is requesting the Village donate gravel for the base under the shed, or a concrete slab. The Sports League is purchasing the shed. The shed will replace the concession stand at the small ball diamond. Need to look at area, etc. D.O.C.A.S. Gottwalt will look at the area for floodplain issues and advise what could be done to keep the new shed from being in the floodplain.
- Rock Island County mailed out the Tax Levy Confirmation for Levy Year 2016 to be collected in year 2017. Village President Bill Hintz has approved the confirmation as show below:

TAX LEVY CONFIRMATION - LEVY YEAR 2016 - COLLECTION YEAR 2017						
	Final Valuation This year:		\$ 24,039,231.00			
	Final Valuation Preceeding Year:		\$ 23,026,218.00			
Certified Previous Year	Fund	Levy	Max. rate	Ext. Rate	Certified To Collect	
\$ 123,881.05	Corporate	\$ 130,076.00	No Max.	0.5410	\$ 130,052.24	
\$ 20,078.86	Police Protect	\$ 21,083.00	No Max.	0.0878	\$ 21,106.44	
\$ 13,447.31	Garbage disposal	\$ 14,120.00	No Max.	0.0588	\$ 14,135.07	
\$ 13,447.31	Street Lighting	\$ 14,120.00	No Max.	0.0588	\$ 14,135.07	
\$ 170,854.53		\$ 179,399.00	\$ -	\$ 0.75	\$ 179,428.82	

The Village will be receiving \$29.82 more than requested in the Tax Levy.

- Clerk Hopkins gave an update on Old Orchard Estate new water meters. With old water meters the usage for 4th quarter 2016 billed in January 2017 was a total of \$19,727.20 for the six (6) meters. New water meters were installed the first couple weeks of January 2017. The bills for 1st quarter 2017 billed in April 2017 was a total of \$26,701.67. The new bill also includes a rate increase on the minimum sewer charge for multi-plex units after the first initial minimum. Increase of \$6,974.47 for the quarter.

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- Special Service Area #3 (SSA #3) final Bond & Interest payment was made on March 30, 2017. This was the Bond for putting Village/City water into the Merry Oaks / Whispering Oaks Subdivision.

New Business Discussed:

- Discussed the hiring of a new maintenance operator. It was decided that D.O.C.A.S. Gottwalt will put an ad online with Indeed. It will be listed for a couple weeks and resumes will be taken next week to Administrative Committee to look over.
- Trustee Todd Cantrell mentioned a resident’s driveway that errored away during the recent rain storms allowing gravel and mud to run onto Highway 84 near the State Street area. The resident was down cleaning up the area at the time. The Board would like D.O.C.A.S. Gottwalt to talk with I-DOT about the problem and see if they can address it as to keeping the settlement off Highway 84.

Motion 1: Motion by Cantrell to establish the Consent Agenda, as follows:

12. Bills / Payroll / Transfer & Voided Checks:

a. Approve Bills / Payroll / Transfers / Voided Checks:

BILLS, PAYROLL, TRANSFERS FOR MEETING DATE 04/04/17				
Date	Description		Amount	
04/05/17	Payroll - Bi-Weekly, Monthly & Quarterly		\$ 11,541.23	
04/05/17	Board Liab.		\$ 2,193.16	
04/05/17	Bills		\$ 83,388.09	
03/27/17	Triumph Community Bank	CK #531	\$ 42,125.00	* SSA #3 Bond & Interest Payment - Final Principal & Interest Payment
04/05/17	Village of Carbon Cliff Non Utility	CK #449	\$ 16.83	* Home Rule Roadway Fuel Tax Fund - 4% accounting fee Casey's Feb. 2017 fuel tax
03/23/17	VSP	Web Paid	\$ 85.95	* Corp General Checking - Vision Insurance for March 2017
03/29/17	VSP	Web Paid	\$ 85.95	* Corp General Checking - Vision Insurance for April 2017
04/05/17	Village of Carbon Cliff Non Utility	CK #2551	\$ 84.34	* Hotel Tax Fund - 4% accounting fee for Comfort Inn Feb. 2017 Hotel Tax
04/05/17	Hoerr Utility Contractors	CK #107	\$ 8,880.00	* Sewer Capital Reserve Fund - jetting & televising 7,131' of sanitary sewer Job#17098-12
04/05/17	Gardiner Koch Weisberg & Wrona	CK #2345	\$ 42.00	* Home Rule Municipal Sls Tax Fund - Legal 2/13/17 Dunn vs VCC
				*
				*
	Total bills & Transfers		\$ 97,122.48	
				* Not in transfer total, written from Hotel Tax, MFT, Non Home Rule, etc.
TRANSFERS:				
	Transfers from Triumph Community Bank			
N/A	Triumph Bank w/s/g to Sewer Capital Reserve Fund		N/A	Interfund Operating Trans to Capital Res Acct. for Feb. 2017 collected revenues
N/A	Triumph Bank w/s/g to Water Capital Reserve Fund		N/A	Interfund Operating Trans to Capital Res Oct. for Feb. 2017 collected revenues
04/05/17	Triumph Bank Non Utility to Corp Gen Capital Fund		\$ 1,130.00	Interfund Operating Trans to Capital Res Acct.
04/05/17	Triumph Bank Bldg / Grounds (Non Utility) to Building Capital Res.		\$ 1,500.00	Interfund Operating Trans to Capital Res Acct. from Bldg/Grounds in Gen.Fund
04/05/17	Triumph Bank Hotel Tax to Building Capital Res.		\$ 1,500.00	Interfund Operating Trans to Capital Res Acct. from Hotel Tax Fund
N/A	Triumph Bank W/S/G to East Lawn Water Assoc. (ACH)		N/A	Transfer to East Lawn Water for bills paid in Feb. 2017
04/05/17	Triumph Bank Non Utility to Home Rule Municipal Sales Tax		\$ 3,955.37	Transfer - State will only deposit sales taxes in to Corp. General Fund - VCC transfer to H.R. Munic. Sls Tax REC#30304 3/9/17
03/28/17	Triumph Bank Non Utility to SSA #3 Bond & Interest		\$ 56.16	Transfer to cover shortage on SSA #3 Bond & Interest payment - Final payment
03/28/17	Triumph Bank Hotel Tax to SSA #3 Bond & Interest		\$ 10,931.78	Transfer for abatement of SSA #3 Bond & Interest Tax on Ord. No. 16-16
ACH or VISA - VOIDED BY REVERSAL NEEDING APPROVAL:				
NONE				
VOID CHECK(S): Triumph Community Bank --- Home Rule Municipal Sales Tax Fund				
Date	Payroll Fund - Payable to:	Check No.	Amount	Remarks for voiding
NONE				
VOID CHECK(S): Triumph Community Bank --- Hotel Accommodation Tax Fund				
Date	HOTEL ACCOM. TAX FUND CHECKING	Check No.	Amount	Remarks for voiding
NONE				
VOID RECEIPT(S):				
NONE				

Second by Curry. Motion carried by the following roll call vote:
 Cantrell-yes; Curry-yes; Dreher-yes; Harris-yes; Neels-yes; Scott-yes
 6-yes, 0-no, 0-absent


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Motion 2: Motion by Dreher to approve the Consent Agenda as established:
12. a. Bills / Payroll / Transfers & Voided Checks
Second by Neels. Motion carried by the following roll call vote:
Cantrell-yes; Curry-yes; Dreher-yes; Harris-yes; Neels-yes; Scott-yes
6-yes, 0-no, 0-absent

Motion 3: Motion by Scott to adjourn. Second by Harris.
Motion carried by the following roll call vote:
Cantrell-yes; Curry-yes; Dreher-yes; Harris-yes; Neels-yes; Scott-yes
6-yes, 0-no, 0-absent

Meeting adjourned at 8:28 p.m.

Karen L. Hopkins
Village Clerk

APPROVED AS PRESENTED / AMENDED
On April 18, 2017


Village President


Village Clerk