

Carbon Cliff Board of Trustees Meeting
1001 Mansur Avenue, Carbon Cliff, Illinois
April 20, 2021 @ 7:00 p.m.

MINUTES

Village President Bill Hintz called the meeting to order at 7:01 p.m.

Members Present: Todd Cantrell, Keith Curry, Robert Dreher Leevon Harris, Alma Neels, Larry Scott

Members Absent: None

Others Present: Nick Gottwalt, D.O.C.A.S

5. **Village President's Agenda**

- a. Approved Motion to adopt Ordinance No. 2021-05 "An Ordinance Deleting Title II, Article 4, Section 15, 'Parking Rules,' of the Village Code, and establishing a new Title II, Article 4, Section 15, 'Parking Rules,' of the Village Code" (*No parking on the east side of Mansur Avenue between Charles St. and Valley View Dr.*)
- b. Approved annual software and maintenance agreement with Ferguson Waterworks. Agreement includes 1 year of unlimited technical support, monthly and quarterly automatic software updates, firmware updates to the R900 belt clip unit, no charge loaners and pre-paid freight for repairs, quicker turn around on repaired units, any repairs for any reason to the R900 belt clip unit. Total cost for one year is \$2,674.74.
- c. CY2021-CY2022 State of Illinois Rock Salt Joint Purchasing. The Illinois Department of Central Management is requesting expected salt usage tonnage for the 2021-2022 Winter Season. DOCAS Nick Gottwalt recommends submitting a request for 100 tons of rock salt with a minimum purchase of 80 tons. This has served us well the last couple of years and provides us with enough salt at the end of the season to use at the beginning of the winter the following season. The village renewed this year so we will be under a new price this year. Board agrees with Nick's recommendation.
- d. Approved Motion to submit a request for 100 tons of rock salt to the State of Illinois Rock Salt Joint Purchasing program for the CY2021-CY2022 winter season.
- e. Approved Motion to adopt Ordinance No. 2021-06 "An Ordinance Adopting The ICC International Property Maintenance Code, 2021 Edition As The Property Maintenance Code Of The Village Of Carbon Cliff, Rock Island County, Illinois."

6. **Correspondence:**

- a. IMLRMA Risk Report – Spring 2021
- b. American Water Works Association – Opflow – Volume 47, No. 3 April 2021
- c. American Water Works Association – Journal – April 2021 | Volume 113, Number 3
- d. Government Tech – April/May 2021

7. **Meetings / Conferences:**

- a. Illinois Rural Water Association presents 39th Annual Technical Conference, June 15 & 16, 2021 in Effingham, Illinois.
- b. 2021 Illinois Municipal Treasurers Association Annual Conference, June 27-29, 2021 in Springfield, Illinois.
- c. Annual Association of Public Treasurers of the United States & Canada Conference, July 19-21, held virtually. Nick will attend.
- d. American Water Works Association "Illinois Section" presents WaterCon 2021, August 9-12, 2021.
- e. Illinois Municipal League's 108th Annual Conference, September 23-25, 2021, Chicago, Illinois.
- f. Illinois Rural Water Association presents the 2021 Northern Conference, October 12 & 13, 2021 in Rockford, Illinois.

8. **Committee Meetings:**

- a. *Public Properties Committee:*
 1. Approved quote from Walter D. Laud Inc., in the amount of \$1,950.00 to replace the two concrete slabs on Rebecca Place from the water service line break on February 26, 2021. *On April 14, 2021, Premier Real Estate Management LLC sent check # 32563 (\$1,950.00) and check # 32554 (\$9,490.88) to cover the cost of the service line repair and the concrete replacement.*
 2. Next Meeting, May 10, 2021, 6:00 P.M. At the Village Hall.
- b. *Public Safety Committee:*
 1. Next Meeting, May 10, 2021, 7:00 P.M. At the Village Hall.
- c. *Administration Committee:*
 1. Approved the criteria for the Carbon Cliff War Memorial. Criteria is as follows:
 - ♦ Any military service member who has more than five (5) years of established residency in the Village of Carbon Cliff, or any military service member that has residence established in Carbon Cliff during active duty.
 - ♦ Must provide a copy of form DD-214, NA form 13038, VA ID Card, DD Form 2, Illinois "Veterans" Driver's License.
 - ♦ Veterans are encouraged to contact or visit a local IDVA (Illinois Department of Veterans' Affairs) office for assistance obtaining any of the above documents.
 2. DOCAS Nick Gottwalt will prepare an Application for Placement on the Carbon Cliff War Memorial to provide criteria and instructions for those military service members or their families requesting a name to be added to the wall.
 3. Approved a date and time for the official unveiling of the Carbon Cliff War Memorial. Saturday May 29 (Memorial Day Weekend) from 10am to 1pm and the village will provide refreshments.
 4. Approved changing the Village Hall hours from 9:00am to 5:00pm. This is just a change in the hours we are open to the public, not a change in staff hours.
 5. Informational – Adult-Use Cannabis ordinances will go to the planning commission and two public hearings will need to be held before passing this ordinance.
 6. Next Meeting, May 11, 2021, 6:00 P.M. At the Village Hall.
- d. *Public Works Committee:*
 1. Approved a quote from Ferguson Waterworks to update the water meters at Pump House A and Pump House B. Total cost of the three meters is \$13,394.93. (Upgrades will allow the village to radio read, graph, and calculate water loss during water main breaks, hydrant flushing, fires, etc.)
 2. Next Meeting, May 11, 2021, 7:00 P.M. At the Village Hall.

9. **Minutes / Reports / Public Notices:**

- a. Minutes of the April 6, 2021 Carbon Cliff Board of Trustees Meeting as Presented – Approved / filed
- b. Maintenance Comp Time Report for the Month of March 2021 as Presented – Approved / filed
- c. Minutes of the April 12, 2021 Public Properties Committee Meeting as Presented – Approved / filed
- d. Minutes of the April 12, 2021 Public Safety Committee Meeting as Presented – Approved / filed
- e. Minutes of the April 13, 2021 Administration Committee Meeting as Presented – Approved / filed
- f. Minutes of the April 13, 2021 Public Works Committee Meeting as Presented – Approved / filed
- g. Balance and Income Statements for March 2021 as Presented – Approved / filed
- h. April 5, 2021; Illinois Commerce Commission, MidAmerican Energy Company – Verified Petition for Reconciliation of Revenues Collected Under Rider TS. Docket # 21-0242. Notice is hereby given by the Administrative Law Judge that a Prehearing Conference in the above-entitled matter will be held on April 28, 2021, in Chicago, Illinois, at the hour of 11:00 a.m. The hearing will be held via WebEx and participants may join the meeting by clicking the link: <https://illinois.webex.com/meet/glennon.dolan> Access Code: 802-950-393. Join by phone: +1-312-535-8110 or +1-415-655-0002 – Placed on view for public comment.

10. **Old Business:**

- a. DOCAS Nick Gottwalt had Sterling roofing come out and look at the roof above the village hall. They came back on April 15, 2021 and resealed where the gutter meets the roof and repaired any noticeable damage. Total cost was \$500.00. No leaks have been reported in the Village Hall since the repair was made.
- b. Nick spoke with Randy McClintock on Wednesday, April 14th, Randy said they will begin the 2nd Street culvert within the next few weeks. According to JULIE Locate, the dig start date is scheduled for April 21st, weather pending.
- c. On April 14, 2021, Ace Tree Service removed the tree at the park that was damaged during the derecho last year. The village approved the tree to be removed in October of 2020, however they were behind due to the storm and thus just now got to it. Nick is having them quote the removal of the other two.
- d. Generator quotes have come in from Lakewood Electric and Tri-City Electric. The Board would like to see a cost comparison to installing the generator on the back of the building vs the side. Nick will reach out and acquire updated quotes.
- e. Trustee Cantrell wanted to make sure that the Rotz's were still moving forward with 550 N. 2nd Avenue. The Property for sale across from Laud's had sold and he was concerned that they would be backing out.
- f. Trustee Cantrell also brought up that he heard the woods that runs from east to west from Casey's to Walmart and north to south from Cliff Heights to Merry Oaks has sold. Rumor is it that two gentlemen bought the property and they have plans to log the area. Village will have to make sure that they follow the specifications as laid out in the Soil Erosion and Sediment Control Ordinance.
- g. Trustee Cantrell also mentioned he spoke with Mary Blomquist (owner of former Neubauer property) and mentioned she would be getting a letter from the village about acquiring some of her land for future development. Mrs. Blomquist seemed very receptive and stated she would be in contact.

11. **New Business:**

- a. DOCAS Nick Gottwalt has completed the 2020 Consumer Confidence Report (Water Quality Report) and Water Operator Jeff Welvaert has given his approval. The village will get this published on website, distributed to residents, and submitted to EPA by July 1, 2021.
- b. The village will be mailing off the annual cross connection survey to residents and businesses the end of April, early May. Survey's will be due back by June 1, 2021. This year we are also including a brochure to help explain the survey to residents.
- c. Vine hanging from cottonwood tree at corner of Park Avenue and State Street. Have maintenance cut down.

12. **Approval of Bills / Payroll / Transfers / Voided Checks:**

- a. Motion to Approve Bills / Payroll / Transfers / Voided Checks
- Payroll and Associated Transfers for April 14, 2021
 - Accounts Payable (Bills) and Associated Transfers for April 21, 2021

13. **Motion to Establish Consent Agenda, As Follows:**

5. a., b., d., e. (Village President's Agenda)
8. a.1., c.1., c.3., c.4, d.1. (Committee Meetings)
9. a., b., c., d., e., f., g., h. (Minutes, Reports, Public Notices)
12. a. (Bills, Payroll, Transfers and Voided Checks)

Motion Made by Trustee Curry to Establish Consent Agenda as Established:

#1: Second by Trustee Cantrell. Motion Carried by The Following Roll Call Vote:

Cantrell – yes; Curry – yes; Dreher– yes; Harris – yes; Neels – yes; Scott - yes
6 – yes, 0 – no, 0 – absent

14. **Motion to Approve the Consent Agenda as Established:**

5. a., b., d., e. (Village President's Agenda)
8. a.1., c.1., c.3., c.4., d.1. (Committee Meetings)
9. a., b., c., d., e., f., g., h. (Minutes, Reports, Public Notices)
12. a. (Bills, Payroll, Transfers and Voided Checks)

Motion Made by Trustee Scott to Establish Consent Agenda as Established:

#2: Second by Trustee Harris. Motion Carried by The Following Roll Call Vote:

Cantrell – yes; Curry – yes; Dreher– yes; Harris – yes; Neels – yes; Scott - yes
6 – yes, 0 – no, 0 – absent

15. **Motion to Continue Meeting / Set Special Meeting / Adjourn.**

Motion Made by Trustee Neels to Establish Consent Agenda as Established:

#3: Second by Trustee Cantrell. Motion Carried by The Following Roll Call Vote:

Cantrell – yes; Curry – yes; Dreher– yes; Harris – yes; Neels – yes; Scott - yes
6 – yes, 0 – no, 0 – absent

Meeting Adjourned At:

7:45 p.m.

Submitted by:

Nick Gottwalt

Director of Community & Administrative Services

APPROVED AS PRESENTED / AMENDED

On May 4, 2021



Village President



Village Clerk