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**Carbon Cliff Board of Trustees Meeting**  
**1001 Mansur Avenue, Carbon Cliff, Illinois**  
**March 16, 2021 @ 7:00 p.m.**

Village President Bill Hintz called the meeting to order at 7:02 p.m.

Members Present: Todd Cantrell, Keith Curry, Robert Dreher Leevon Harris, Alma Neels, Larry Scott

Members Absent: None

Others Present: Nick Gottwalt, D.O.C.A.S

**5. Village President's Agenda**

- a. Approved Motion to adopt Ordinance No. 2021-03 "An Ordinance Approving A Real Estate Purchase Agreement For 550 North 2<sup>nd</sup> Avenue, Carbon Cliff, Rock Island County, Illinois "
- b. Tabled for further review- Motion to pass Resolution No. 2021-03 "A Resolution Approving A Second Amendment To Option And Site Plan Agreement" (*AT&T Water Tower Agreement*)
- c. Approved Motion to adopt Ordinance No. 2021-04 "An Ordinance Disconnecting Certain Parcels Of Real Property From The Village Of Carbon Cliff, Rock Island County, Illinois." (*Cantrell Properties 1804400012 and 1803300001*)
- d. Ronald "Banks" Murphy has accepted a position with another company and has submitted his two-week resignation. Ron's last day with the village will Friday, March 26, 2021.
- e. Approved Motion to hire Mitchell Ellison to the vacant full time maintenance worker position with a starting salary of \$35,000.00 and a 30-day probationary period.
- f. Approved Motion to approve an increase in wages for Brandt Schultz effective immediately to \$46,217.60.
- g. The Village of Carbon Cliff will begin taking applications to fill the position for a full-time (40 hours) Maintenance Worker. The position will include overtime & on-call hours when necessary. Under general supervision from the Director of Community & Administrative Services, employees will be assigned daily activities for streets, parks, water, and sewer departments throughout the village, as well as other duties as assigned. Must possess good working knowledge of hand tools & have experience with larger equipment necessary (i.e., skid steer & backhoe) to perform the job duties; good communication skills, the ability to handle stressful situations, the ability to exercise good judgement in ordinary situations and critical incidents. Employees benefit package includes Health, Dental, and Vision, (active after 30-day probationary period) Vacation, Personal, Sick Time, and IMRF Tier 2 Pension (active after 90-day probationary period). IMRF Tier 2 Pension is vested after 10 years of employment. Salary will be based upon skillset and work experience.
- h. Approved Motion to approve a software license agreement with Muni-Link Billing for new utility billing software. Cost of the software is \$7,000.00 for implementation, training, and data conversion. After we purchase the program, the monthly cost will be \$350.00, which will then pay for software updates and enhancements, hosting, and unlimited support.
- i. Tabled for further review - Motion to approve a quote from McClintock Excavating in the amount of \$23,095.00 to repair the broken asphalt on Orchard Lane.
- j. DOCAS Nick Gottwalt has placed a fish order through the Rock Island County Soil and Water Conservation District in the amount of \$447.50. Nick duplicated the order we last placed in 2019. Fish will be placed in the pond for the 2021 Fishing Derby to take place in June.
- k. Approved Motion to approve a quote from PAFCO Truck Bodies in the amount of \$12,636.00 to replace the Dump Body on the 2008 F-550 XL Super Duty.

7. **Meetings / Conferences:**
- a. Illinois Rural Water Association presents 39<sup>th</sup> Annual Technical Conference, June 15 & 16, 2021 in Effingham, Illinois.
  - b. 2021 Illinois Municipal Treasurers Association Annual Conference, June 27-29, 2021 in Springfield, Illinois.
  - c. Annual Association of Public Treasurers of the United States & Canada Conference, July 19-21, held virtually. Nick will attend.
  - d. American Water Works Association "Illinois Section" presents WaterCon 2021, August 9-12, 2021.
  - e. Illinois Municipal League's 108<sup>th</sup> Annual Conference, September 23-25, 2021, Chicago, Illinois.
  - f. Illinois Rural Water Association presents the 2021 Northern Conference, October 12 & 13, 2021 in Rockford, Illinois.
8. **Committee Meetings:**
- a. *Public Properties Committee: Read and reviewed committee minutes*
    1. Next Meeting, April 12, 2021, 6:00 P.M. At the Village Hall.
  - b. *Public Safety Committee: Read and reviewed committee minutes*
    1. Next Meeting, April 12, 2021, 7:00 P.M. At the Village Hall.
  - c. *Administration Committee: Read and reviewed committee minutes*
    1. Next Meeting, April 13, 2021, 6:00 P.M. At the Village Hall.
  - d. *Public Works Committee: Read and reviewed committee minutes*
    1. Next Meeting, April 13, 2021, 7:00 P.M. At the Village Hall.
9. **Minutes / Reports / Public Notices:**
- a. Minutes of the March 2, 2021 Carbon Cliff Board of Trustees Meeting as Presented –Approved / filed
  - b. Maintenance Comp Time Report for the Month of February 2021 as Presented –Approved / filed
  - c. Minutes of the March 8, 2021 Public Properties Committee Meeting as Presented –Approved / filed
  - d. Minutes of the March 8, 2021 Public Safety Committee Meeting as Presented –Approved / filed
  - e. Minutes of the March 9, 2021 Administration Committee Meeting as Presented –Approved / filed
  - f. Minutes of the March 9, 2021 Public Works Committee Meeting as Presented –Approved / filed
10. **Old Business:**
- a. Village did receive payment of \$7,263.02 on March 4, 2021 for the damaged culvert on 2<sup>nd</sup> Street.
11. **New Business:**
- a. President Biden signed into law on March 11, 2021, the **American Rescue Plan**.
    - Included in the law is \$65.1 billion in financial assistance for all municipalities, nationwide. Of that, \$45.57 billion will be allocated to metropolitan cities, which either are the central city of a metropolitan area or have a population above 50,000.00 and will be distributed based on the Community Development Block Grant (CDBG) formula. The remaining \$19.53 billion will be sent to state governments to distribute directly to non-metropolitan (non-CDBG) municipalities based on population. ***For non-metropolitan (non-CDBG) municipalities, the amount of funding a municipality may receive is capped at 75% of the municipality's pre-pandemic budget as of January 27, 2020.***
    - Payments to municipalities will be split between two rounds of funding. The first round of funding is required to be ***distributed by the federal government no later than 60 days after ARP's enactment. For non-metropolitan (non-CDBG) communities that will receive their funding from the state, there will be additional time allotted for the state to distribute that funding.*** The second round of funding may not be distributed earlier than 12 months after the first-round distribution, meaning sometime in spring or summer of 2022.
    - Municipalities will be allowed to use ARP funds on eligible costs incurred by December 31, 2024. Eligible costs include:
      1. Costs to respond to the public health emergency with respect to COVID-19 or its negative economic impacts, including assistance to households, small businesses and nonprofits, or aid to impacted industries such as tourism, travel, and hospitality.

2. Costs to respond to workers performing essential work during the COVID-19 public health emergency by providing premium pay to eligible workers of the municipality that perform essential work, or by providing grants to eligible employers that have eligible workers who perform essential work.
3. Costs for the provision of government services to the extent of the reduction in revenue of a municipality due to the COVID-19 public health emergency relative to revenues collected in the most recent full fiscal year of the municipality; or,
4. Costs to make necessary investments in water, sewer, and broadband infrastructure.

12. **Approval of Bills / Payroll / Transfers / Voided Checks:**

- a. Motion to Approve Bills / Payroll / Transfers / Voided Checks
  - Payroll and Associated Transfers for March 17, 2021
  - Accounts Payable (Bills) and Associated Transfers for March 17, 2021

13. **Motion to Establish Consent Agenda, As Follows:**

5. a., b., c., e., f., h., i., k. (Village President's Agenda)
9. a., b., c., d., e., f. (Minutes, Reports, Public Notices)
12. a. (Bills, Payroll, Transfers and Voided Checks)

Motion Made By Trustee Curry to Establish Consent Agenda As Follows:  
**#1:** Second By Trustee Neels. Motion Carried By The Following Roll Call Vote:  
 Cantrell – yes; Curry – yes; Dreher– yes; Harris – yes; Neels – yes; Scott - yes  
 6 – yes, 0 – no, 0 – absent

14. **Motion to Approve the Consent Agenda as Established:**

5. a., b., c., e., f., h., i., k. (Village President's Agenda)
9. a., b., c., d., e., f. (Minutes, Reports, Public Notices)
12. a. (Bills, Payroll, Transfers and Voided Checks)

Motion Made By Trustee Scott to Establish Consent Agenda As Established:  
**#2:** Second By Trustee Cantrell. Motion Carried By The Following Roll Call Vote:  
 Cantrell – yes; Curry – yes; Dreher– yes; Harris – yes; Neels – yes; Scott - yes  
 6 – yes, 0 – no, 0 – absent

15. **Motion to Continue Meeting / Set Special Meeting / Adjourn.**

Motion Made By Trustee Neels to Establish Consent Agenda As Follows:  
**#3:** Second By Trustee Scott. Motion Carried By The Following Roll Call Vote:  
 Cantrell – yes; Curry – yes; Dreher– yes; Harris – yes; Neels – yes; Scott - yes  
 6 – yes, 0 – no, 0 – absent

**Meeting Adjourned At: 9:09 p.m.**

APPROVED AS PRESENTED / AMENDED  
 On April 6, 2021



Village President



Village Clerk