

Carbon Cliff Board of Trustees Meeting

Carbon Cliff Village Hall

1001 Mansur Avenue, Carbon Cliff, Illinois 61239

Tuesday, February 18, 2020 – 7:00 PM

AGENDA

1. Call To Order
V.P. Bill Hintz Todd Cantrell Leevon Harris
2. Roll Call
Keith Curry Alma Neels
3. Pledge
Robert Dreher Larry Scott
4. Hearing of the Citizens
 - a.
5. **Village President's Agenda:**
 - a. Update on the sale of village properties.
 - b. Motion to acknowledge & ratify Village Clerk, Karen Hopkins transferring \$190,000.00 from the Village of Carbon Cliff W/S/G Utility account (0.20%) at Blackhawk Bank & Trust to the Village of Carbon Cliff Credit Card W/S/G account (0.70%) at Blackhawk Bank & Trust. This account has a 0.50% higher interest rate. Village Clerk Hopkins and Village Treasurer Gottwalt discussed the difference in the interest rates and agreed it was in the best interest of the village to move the funds over to the higher interest rate account.
6. **Correspondence:**
 - a. Water Finance & Management – February 2020
 - b. Splash – IL Section of American Water Works Association – Winter 2020
 - c. Journal – American Water Works Association – February 2020 | Volume 112, Number 2
 - d. Opflow – American Water Works Association – Volume 46, No. 2, February 2020
 - e. Eddy – River Action, Inc. – Volume 10, Issue 1 | February/March/April 2020
 - f. “Tax & Business Alert” – Carpentier, Mitchell, Goddard & Co., LLC. – February 2020
7. **Meetings / Conferences:**
 - a. Pipeline Emergency Response Training – February 18, 2020 from 11:30 a.m. to 1:30 p.m. at Stoney Creek Inn, Moline, Illinois. – Head of Maintenance Dan Clark will be attending.
 - b. Downstate Illinois Occupational Safety and Health Day – Wednesday, March 4, 2020 from 8:00 a.m. to 3:45 p.m. at the Peoria Civic Center. – D.C.A.S. Nick Gottwalt will attend.
 - c. 2020 IAFSM Conference – March 11 & 12, 2020 at the Tinley Park Convention Center – 18451 Convention Center Drive, Tinley Park, Illinois. Registration is \$430.00 – D.C.A.S. Nick Gottwalt will attend as the Village's local Floodplain Manager.
 - d. Illinois Municipal League “Not-So-Newly Elected Officials Workshop” – Tuesday, April 7, 2020 from 8:30 a.m. to 12:00 p.m. at the Radisson Hotel & Conference Center in Rockford, Illinois. Trustee Neels & Trustee Scott will be attending.
 - e. 2020 Illinois Tax Increment Association (T.I.F.) Annual Spring Conference being held April 15-17, 2020 at the President Abraham Lincoln Springfield – a DoubleTree by Hilton Hotel. – D.C.A.S. Nick Gottwalt will be attending as Village Treasurer.
 - f. Illinois Municipal League presents the Municipal Regulation of Adult-Use Cannabis Seminar – on May 13, 2020 from 12:30 to 4:30 p.m. at the Radisson Hotel in Rockford, Illinois. D.C.A.S. Nick Gottwalt will be attending.
8. **Committee Meetings:**

a. **Public Properties Committee:**

1. Next Meeting, Monday, March 9, 2020, 6:00 p.m. at the Village Hall.

b. **Public Safety Committee:**

1. Next Meeting, Monday, March 9, 2020, 7:00 p.m. at the Village Hall.

c. **Public Works Committee:**

1. Motion to approve a proposal from IMEG to include surveying services for providing courthouse research and the field layout of the easements for the following two areas: Water main easement from the water tower located on Valley View Drive to Mansur Avenue and secondly, the sanitary force main easement located north of East Lawn Addition. Total proposed estimated cost is \$7,200.00 (\$3,600.00 per easement location).
2. Next Meeting, Tuesday, March 10, 2020, 6:00 p.m. at the Village Hall.

d. **Administration Committee:**

1. Next meeting, Tuesday, March 10, 2020, 7:00 p.m. at the Village Hall.

9. **Minutes / Reports / Public Notices:**

- a. Minutes of the Regular Village Board Meeting of the Carbon Cliff Board of Trustees for Tuesday, February 4, 2020 as presented – approved / filed;
- b. Monthly Clerk’s Report for January 2020 as presented – approved / filed;
- c. Monthly Collector’s Report for January 2020 as presented – approved / filed;
- d. Monthly Maintenance Comp Time Report for January 2020 as presented – approved / filed;
- e. Monthly Maintenance Report for January 2020 as presented – approved / filed;
- f. Monthly Treasurer’s Report for January 2020 as presented – approved / filed;
- g. Minutes of the February 10, 2020, Public Properties Committee Meeting as presented – approved / filed;
- h. Minutes of the February 10, 2020, Public Safety Committee Meeting as presented – approved / filed;
- i. Minutes of the February 11, 2020, Public Works Committee Meeting as presented – approved/ filed; and
- j. Minutes of the February 11, 2020, Administration Committee Meeting as presented – approved / filed.

10. **Old Business:**

- a. Informational – Comfort Inn has inquired about the sale of alcoholic liquor within their premises. They have been sent the village ordinance on alcoholic liquor regulations and the application.

11. **New Business:**

- a.

12. **Approval Of Bills / Payroll / Transfers / Voided Checks:**

- a. Motion to approve Bills / Payroll / Transfers / Voided Checks

13. **Motion To Establish Consent Agenda, As Follows:**

- | | | |
|-----|--|---|
| 5. | b. | (VILLAGE PRESIDENT’S AGENDA) |
| 8. | c.1., | (COMMITTEE MEETINGS) |
| 9. | a., b., c., d., e., f., g., h., i., j. | (MINUTES, REPORTS, PUBLIC NOTICES) |
| 10. | | (OLD BUSINESS) |
| 11. | | (NEW BUSINESS) |
| 12. | a. | (BILLS, PAYROLL, TRANSFERS AND VOIDED CHECKS) |

1st. _____ 2nd. _____

Yes = _____ No= _____ Absent= _____

14. **Motion To Approve The Consent Agenda As Established:**

5. b.

(VILLAGE PRESIDENT'S AGENDA)

8. c.1.,

(COMMITTEE MEETINGS)

9. a., b., c., d., e., f., g., h., i., j.

(MINUTES, REPORTS, PUBLIC NOTICES)

10.

(OLD BUSINESS)

11.

(NEW BUSINESS)

12. a.

(BILLS, PAYROLL, TRANSFERS AND VOIDED CHECKS)

1st. _____ 2nd. _____

Yes = _____ No= _____ Absent= _____

15. **Motion to Continue Meeting / Set Special Meeting / Adjourn.**

1st. _____ 2nd. _____

Yes = _____ No= _____ Absent= _____

Meeting adjourned at:

Section 12 RULES OF CITIZEN PARTICIPATION

- 12.1 Persons wishing to speak during any portion of a Board meeting shall sign in before the start of the meeting stating name and topic to be discussed. All speakers shall comply with these rules and ruling of the presiding officer.
- 12.2 Speakers shall identify themselves at the podium before beginning their comments. Speakers shall speak their position on the issue and provide any supporting documentation. The speaker shall refrain from engaging in debates, directing threats or personal attacks at the Board, staff, other speakers or members of the audience.
- 12.3 Members of the audience shall refrain from applauding, cheering or booing during or at the conclusion of remarks made by any speaker, staff member or member of the Board.
- 12.4 Groups of residents should, whenever possible, consolidate their comments and avoid repetition through the use of representative speakers.
- 12.5 Persons other than the Village President, the Trustees, Village Officials or persons invited by a majority of the Board present shall address the Board subject to the following additional rules and regulations.

- a. Citizen Concerns and Comments at Village Board Meetings. Members of the general public may address the board with concerns or comments regarding issues relevant to village business. Issues relevant to village business are defined to mean information about village events; issues that the public body has the authority to address; items listed on the agenda; and items or issues previously voted on by the village board or that the village board has the authority to consider or vote on in the future. The village president or his designee shall strictly restrain comments to matters that are relevant to the village business and shall not permit repetitious comments or arguments. Members of the general public who wish to address the board must sign the requested to speak form prior to the commencement of the public meeting. The persons submitting a petition, concern or other comment shall be allotted five (5) minutes to present their points. The manager or corporate authorities may respond for the village.
- b. Citizen Concerns and Comments at the other Village Public Bodies' Meetings. Members of the general public may address all village committees, commissions, boards, and any and all other subsidiary boards established by the village board or Village Municipal Code (e.g. board of health, plan commission, liquor control commission, etc.) with concerns or comments regarding issues relevant to that specific board, committee or commission's agenda or topics that the specific board, committee, or commission has the authority, pursuant to the Village Code, to address. The chairperson or his or her designee shall strictly restrain comments to matters that are relevant to the board's, committee's, or commission's business and shall not permit repetitious comments or arguments. Members of the general public who wish to address the board, committee, or commission must sign the request to speak form prior to the commencement of the public meeting. The persons submitting a petition, concern or other comment shall be allotted five minutes to present their points.
- c. Public comments on agenda items shall be limited to thirty (30) minutes unless extended for a time certain by a majority of the Board present. All speakers shall limit their comments to no more than three (3) minutes. Speakers who are residents shall be allowed to speak before nonresidents.

Public comments on non-agenda items shall be limited to thirty (30) minutes unless extended for a time certain by a majority of the Board present. All speakers shall limit their comments to no more than three (3) minutes."