

Village of Carbon Cliff
Meeting of the Carbon Cliff Board of Trustees

October 21, 2025 – 6:00 p.m.

1001 Mansur Avenue, Carbon Cliff, Illinois

Trustees Present: Susan Allison, Wendi Alonzo, Robert Dreher, Lisa Dreifurst, and LeeVon Harris.

Trustees Absent: Todd Cantrell

Others Present: Village President Bill Hintz, Director Nick Gottwalt, Deputy Tanner Williams

MINUTES

1. **Call to Order 6:00 p.m.**
2. **Roll Call. See Above**
3. **Pledge**
4. **Hearing of the Citizens**
 - Deputy Williams gave a brief update to the Board, noting that nothing of concern is going on throughout the Village. Director Gottwalt reminded the sheriff's office that candy will be available for them to hand out on Halloween and that any remaining candy can be returned to Village Hall.
5. **Village President's Agenda**
 - A. Motion to approve the Calendar of Meetings and Closings for 2026. The calendar includes the dates and times of Village Board Meetings and Committee Meetings, as well as observed holidays and employee payroll dates. - **Approved**
 - B. Motion to approve the Village's 2026 Illinois Municipal League Risk Management Association Annual Premium for \$39,017.00 (1% discount if paid by 14-Nov-2025: \$38,629.33). This covers the Village's Work Comp, Auto Liability & Comprehensive General Liability, Portable Equipment, Auto Physical Damage, and Property. Total coverage increased by \$752.40 since last year. - **Approved**
 - C. Motion to pass Resolution No. 2025-02 "Resolution Setting Forth the Compensation Packages for Full-Time Employees of The Village of Carbon Cliff for Fiscal/Calendar Year 2026." – **Approved**
 - D. Motion to adopt Ordinance No. 2025-03 "An Ordinance Amending Article III, Section 38 Of the Village Of Carbon Cliff Zoning Ordinance (An Ordinance Regulating Development in Floodplain Areas)" – **Approved**
 - E. Motion to adopt Ordinance No. 2025-07 "An Ordinance Setting the Annual Salary and Wage Cap for Full-Time Village Officers and Employees Beginning December 27, 2025, and Ending December 31, 2026." – **Approved**
 - F. Motion to adopt Ordinance No. 2025-08 "An Ordinance Setting Salaries and Wages Beginning December 27, 2025, And Ending December 31, 2026, For Part-Time Village Officers and Employees." – **Approved**
 - G. Full-Time Employee Annual Salaries for Fiscal Year 2026 shall be as follows:

Nick Gottwalt, Village Director.....	\$ 77,251.20
Meagan Stang, Village Clerk/Administrative Assistant	\$ 43,929.60
Ryan Coleman, Maintenance Department.....	\$ 48,568.00

Wesley VanZuiden, Maintenance Department..... \$ 42,432.00

Annual Salaries were reviewed with no discussion or issues. Salaries are in line with the pay scale approved by the Village Board on July 16, 2024.

6. **Correspondence:**
 - A.
7. **Meetings / Conferences:**
 - A.
8. **Committee Meetings:**
 - A. *Public Properties & Works Committee:*
 1. Next Meeting: Monday, November 10, 2025, at 4:00 p.m. at the Village Hall.
 - B. *Public Safety & Administration Committee:*
 1. Next Meeting: Wednesday, November 12, 2025, at 6:00 p.m. at the Village Hall.
9. **Minutes / Reports / Public Notices:**
 - A. Minutes of the Carbon Cliff Board of Trustees Meeting, October 7, 2025, as presented, approved, & filed. – [Approved](#)
 - B. Minutes of the Carbon Cliff Public Properties & Works Committee Meeting, October 14, 2025, as presented, approved, & filed. – [Approved](#)
 - C. Minutes of the Carbon Cliff Public Safety & Administration Committee Meeting, October 14, 2025, as presented, approved, & filed. – [Approved](#)
10. **Old Business:**
 - A. [Director Gottwalt updated the Village Board on upcoming meetings about the proposed TIF, the Village's Fixed Assets Reconciliation, as well as the FY '23 & '24 audits. Everything is going well and on schedule.](#)
11. **New Business:**
 - A. [Director Gottwalt informed the Village Board that there was a small sewer main break on Monday and Tuesday on Barstow Road. It appears that the pipe is aging and very thin in areas, and that Miller, who made the repairs for the Village, suggested they may want to replace that section of the main sooner rather than later, as more breaks may occur.](#)
12. **Approval of Bills / Payroll / Transfers / Voided Checks:**
 - A. Motion to Approve Bills / Payroll / Transfers / Voided Checks
 - Payroll and Associated Transfers for October 22, 2025.
 - Accounts Payable (Bills) and Associated Transfers for October 22, 2025.
 - Bank Balances as of October 21, 2025.
13. **Motion to Establish Consent Agenda, As Follows:**

<i>Village President's Agenda</i>	5. A., B., C., D., E., F.
<i>Committee Meetings</i>	8.
<i>Minutes, Reports, and Public Notices</i>	9. A., B., C.
<i>Old Business</i>	10.
<i>New Business</i>	11.
<i>Bills / Payroll / Transfers / Voided Checks</i>	12. A.

Trustee Dreifurst made a motion to Establish the Consent Agenda. Trustee Alonzo seconded the motion. The motion carried with the following roll call vote:

Allison, yes; Alonzo, yes; Cantrell, absent; Dreher, yes; Dreifurst, yes; Harris, yes.

5-yes, 0-no, 1-absent.

14. **Motion to Approve the Consent Agenda as Established:**

<i>Village President's Agenda</i>	5. A., B., C., D., E., F.
<i>Committee Meetings</i>	8.
<i>Minutes, Reports, and Public Notices</i>	9. A., B., C.
<i>Old Business</i>	10.
<i>New Business</i>	11.
<i>Bills / Payroll / Transfers / Voided Checks</i>	12. A.

Trustee Harris made a motion to approve the Consent Agenda as established. Trustee Allison seconded the motion. The motion carried with the following roll call vote:

Allison, yes; Alonzo, yes; Cantrell, absent; Dreher, yes; Dreifurst, yes; Harris, yes.

5-yes, 0-no, 1-absent.

15. **Motion to Continue Meeting, Set Special Meeting, or Adjourn.**

Trustee Alonzo made a motion to adjourn the meeting. Trustee Dreifurst seconded the motion. The motion carried with the following roll call vote:

Allison, yes; Alonzo, yes; Cantrell, absent; Dreher, yes; Dreifurst, yes; Harris, yes.

5-yes, 0-no, 1-absent.

Meeting Adjourned At: 6:14 p.m.

Next Meeting: Tuesday, November 4, 2025, 6:00 p.m.



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(309) 792-8235

The Village President votes when acting as the fourth member of the Board to obtain a quorum or to break a tie in voting among the trustees.