



Bill Hintz – Village President

Karen L. Hopkins – Village Clerk

Nick Gottwalt – Village Director

(309) 792-8235

1001 Mansur Avenue - P.O. Box 426 - Carbon Cliff, Illinois 61239

www.Carbon-Cliff.com

PUBLIC WORKS COMMITTEE MEETING

Tuesday, January 8, 2019, at 6:00 P.M.
Village Hall – 1001 Mansur Avenue, Carbon Cliff

Chairman

Keith Curry

Trustee

Leevon Harris

Trustee

Alma Neels

AGENDA

1. Review Water Sewer Garbage account 4595 with owner.
2. Discuss quote from Dorner to rebuild the valve on 10th Street at a cost of \$2,150.00 for the new Pilot Controls and rebuild kit and \$1,500.00 for the labor. The quote from Dorner discussed and approved at the January 2, 2019 Board Meeting was for pressure reducing valve on 1st Street.
3. Discuss digging up sewer line services for non-payment.
4. Discuss Water Operator Position.
5. Monthly Collector's Report – December 2018.
6. Monthly Maintenance Comp Time Report – December 2018.
7. Monthly Clerk's Report – December 2018.
8. Monthly Treasurer's Report – December 2018.
9. New Business / Other.

Next Meeting – Tuesday, February 12, 2019 – 6:00 P.M. at 1001 Mansur Avenue

(WATER, SEWER, GARBAGE AND CABLE TV)



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AGENDA

1. Discuss / Motion To Approve The Purchase Of The Needed Water Meters To Begin This Year's Meter Change Out Program.
2. Discuss EPA Source Water Noncompliance Advisory.
3. Monthly Collector's Report – January 2019.
4. Monthly Maintenance Comp Time Report – January 2019.
5. Monthly Clerk's Report – January 2019.
6. Monthly Treasurer's Report – January 2019.
7. New Business / Other.

Next Meeting – Tuesday, March 12, 2019 – 6:00 P.M. at 1001 Mansur Avenue
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PUBLIC WORKS COMMITTEE MEETING

Tuesday, March 12, 2019, at 6:00 P.M.
Village Hall – 1001 Mansur Avenue, Carbon Cliff

Chairman

Keith Curry

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Leevon Harris

Trustee

Alma Neels

AGENDA

1. Approve maintenance to attend the following IL-AWWA training sessions:
 - Dan – Design, Operation & Maintenance of Groundwater Treatment Equipment Seminar and HMO/Radium Removal Plant Tour – April 23 in Rockford. Cost is \$36 plus travel
 - Brandt – Excavating & Shoring Safety – May 2, Machesney Park. Cost is 36 plus travel
 - Banks – Hydrant Flushing and Hands-on Hydrant O&M, JULIE Update – June 4, Sterling. Cost is \$36 plus travel
2. Monthly Collector’s Report – February 2019.
3. Monthly Maintenance Comp Time Report – February 2019.
4. Monthly Clerk’s Report – February 2019.
5. Monthly Treasurer’s Report – February 2019.
6. New Business / Other.

Next Meeting – Tuesday, April 9, 2019 – 6:00 P.M. at 1001 Mansur Avenue
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PUBLIC WORKS COMMITTEE MEETING

Tuesday, April 9, 2019, at 6:00 P.M.
Village Hall – 1001 Mansur Avenue, Carbon Cliff

Chairman
Keith Curry

Trustee
Leevon Harris

Trustee
Alma Neels

AGENDA

1. Motion To Approve The Following Water Meters For Phoenix School From Ferguson Waterworks:
 - 1-1/2 X 12 -5/8 Int Thrd R900i Usg Item #Sp-Neu2c2g1..... \$ 861.79
 - 1-1/2 Ru Mtr Wshr 1/8 Item #Gh4184g..... \$ 1.12
 - Freight..... \$ 39.42
 - **Total For This Meter \$ 902.33**

 - 1-1/2 Mach10 R9000i Usg 13 LI *X Item #Neu2a2g1 \$861.79
 - C463215 1-1/2 Rub Di Mtr Gskt Item #C463215 \$ 3.20
 - 1-1/2 Zn 150# Flg Nut/Blt Set Item #Fnwnbsz1j \$ 2.40
 - Freight..... \$ 39.42
 - **Total For This Meter \$ 906.81**

2. Motion To Approve The Following Water Meter For Eagle Ridge School From Ferguson Waterworks:
 - 3 T/F Compound Meter V4 R9000i Usg Pit Item #Nec3brwg3 \$ 2,988.98
 - 3 Rr 1/8 Ff 150# Gskt Item #Fnwr1ffgam \$ 6.48
 - 3 Zn 150# Flg Nut/Blt Set Item #Fnwnbsz1m \$ 6.06
 - Freight..... \$ 46.02
 - **Total For This Meter\$ 3,047.54**

3. Motion To Approve The Following Water Meter For 2147 Lincolnwood Avenue (1" Water Meter)
 - Meter Lf 1 T10 Mtr V4 R900i Usg Item #Ned2f11rdg3 \$ 430.89
 - 1 Neo Mtr Gskt Item #Cor46293 (10 To Have Extras)..... \$ 2.80
 - Freight..... \$ 16.76
 - **Total Cost For This Meter \$ 450.45**

4. Motion To Approve The Annual Neptune Software And Belt Clip Maintenance Agreement From 5/1/19 To 4/30/20 From Ferguson Waterworks At A Cost Of \$1,417.07.

5. Motion To Approve The Purchase Of A Water Main Valve Key For The Deep-Water Main Valves On Mansur Lane In Mansur Wood Addition.

6. Informational Only – Village did not renew the Ferguson Waterworks maintenance agreement for the annual cost of \$498.00. This is for the Trimble handheld used to read meters. The cost to repair is only approximately \$500.00 if needed, this handheld will be obsolete in approximately two years. If necessary, Colona, Silvis and Carbon Cliff all use the same type, and we have loaned it back and forth.

7. Look at sewer lift station hours of pumping during March 2019, which includes the flooding.
8. Discuss 2&92 Sewer bill, leak and large usage during the middle of the night. Ben graphed and mailed them a copy of the graph and usage every hour.
9. Discuss Eagle Ridge School water bill, meter that has never been charged or read since 2002.
10. Discuss Peterson Parking Lot water / sewer bill, past due and the fact that Peterson Parking Lot has been escorted off the property that Northwest Bank out of Davenport has reposed the property.
11. After approval of the new water meters to purchase, there will only be 3 hand read meters left, will get quote on replacing them in May.
12. Need to approve Ben Allen, Water Collector and Karen Hopkins, Village to schedule up to 4 replacement water meters a day, only need 1 maintenance man to install, this would be on going until approximately 100 meters are replaced. This would give Ben & Karen flexibility to work with resident schedules, somedays there may be none or just one. The maintenance worker(s) would be available to do other maintenance work, except for when a meter is schedule.
13. Review Spring Hydrant Flushing Schedule
14. Budget Officer Karen Hopkins Will Present The 2019 First Quarter Report.
15. Monthly Collector's Report – March 2019.
16. Monthly Maintenance Comp Time Report – March 2019.
17. Monthly Clerk's Report – March 2019.
18. Monthly Treasurer's Report – March 2019.
19. New Business / Other.

Next Meeting – Tuesday, May 14, 2019 – 6:00 P.M. at 1001 Mansur Avenue
(WATER, SEWER, GARBAGE AND CABLE TV)



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PUBLIC WORKS COMMITTEE MEETING

Tuesday, May 14, 2019, at 6:00 P.M.
Village Hall – 1001 Mansur Avenue, Carbon Cliff

Chairman

Keith Curry

Trustee

Leevon Harris

Trustee

Alma Neels

AGENDA

1. Motion to acknowledge & ratify the purchase of one (1) case of 6 LF 5/8 x 3/4 T10 Meter V4 R900I USG at a total cost of \$1,607.70
2. Review / Motion to approve a Lab for Community Water Supply Testing. Please see attached quotes. PDC Laboratories total \$6,103.00 (includes Guard Dog Protection valued at \$250.00) plus shipping costs or IL-EPA total \$5,600.77 (Does not include protection of any kind) plus shipping costs.
3. Village Clerk has received a request from SAC Wireless, LLC on behalf of AT&T to inform the Village that AT&T is in the process of making enhancements to its wireless communication on the water tower. Letter states Lease Agreement documented consent is hereby requested to proceed with the enhancements. The modifications may include, but are not limited to, maintenance, upgrading and adding antennas, radio equipment & amplifiers.
4. Three Miller Trucking & Excavating buildings have been built since 2016 in downtown Silvis and connected to the Village sewer system. Although the connection was made, the water meters and accounts were never activated in Silvis's water billing system and nobody notified the Village the connections were made. Since the Village was never notified of the connection and the City of Silvis never activated the water meters, the Village has not billed for sewer since their construction in 2016.
 - This will require the village to bill Miller for all back usage, which will most likely be minimum bills since we do not know the actual usage.
 - Sewer connection fees were also never paid to the village so this will also need to be paid as it is required by our village code.
5. Discuss / take action on purchasing another round of water meters under a special deal with Neptune to save money.
6. Monthly Collector's Report – April 2019.
7. Monthly Maintenance Comp Time Report – April 2019.

8. Monthly Clerk's Report – April 2019.
9. Monthly Treasurer's Report – April 2019.
10. New Business / Other.

Next Meeting – Tuesday, June 10, 2019 – 6:00 P.M. at 1001 Mansur Avenue
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PUBLIC WORKS COMMITTEE MEETING

Tuesday, June 11, 2019, at 6:00 P.M.
Village Hall – 1001 Mansur Avenue, Carbon Cliff

Chairman

Keith Curry

Trustee

Leevon Harris

Trustee

Alma Neels

AGENDA

1. Discuss Credit Card Fees
2. R.I.C.C.A. Carl Stutsman Lodge update info – The Health Department is checking their files for information on R.I.C.C.A.'s private water well. There is a chance that the water well might be running from one of the upfront buildings to the back building which would indicate that they are already being metered and charged. One of the front buildings is currently using around 150 gallons per day for a 90-day billing cycle. This building only has offices and a few meeting rooms to our knowledge.
3. Monthly Collector's Report – May 2019.
4. Monthly Maintenance Comp Time Report – May 2019.
5. Monthly Clerk's Report – May 2019.
6. Monthly Treasurer's Report – May 2019.
7. New Business / Other.

Next Meeting – Tuesday, July 9, 2019 – 6:00 P.M. at 1001 Mansur Avenue

(WATER, SEWER, GARBAGE AND CABLE TV)



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PUBLIC WORKS COMMITTEE MEETING

Tuesday, July 9, 2019, at 6:00 P.M.
Village Hall – 1001 Mansur Avenue, Carbon Cliff

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Alma Neels

AGENDA

1. Village Budget Officer will present the Budget update for the 1st Half of 2019.
2. Update – water treatment plant
 - Per Jack Kusek, EPA has a program now where they are granting some principal loan forgiveness for water treatment plants.
 - Jack Kusek is planning on coming for a visit this week (July 8 – July 12) & bringing Ed Duran, an Engineer working with Jack on the Preliminary Plans.
 - Jack Kusek request a list of current updates and projects we have done to the Water System; he will then include that information into his report with the preliminary designs to EPA.
3. Update from Ben Allen, Water Collector on meter change outs – as of Friday 6/28/19 104 meters left and there are 104 residents that still need to schedule meter changes. Of the 104 meters there are 18 that need changed out at Rock River Townhomes (old Mansur Wood Apartments)
4. Eagle Ridge School’s old water meters may need to be checked for accuracy. The City of Moline may do it for the Village for a fee.
5. Update on Carl Stutsman Lodge (Part of R.I.C.C.A.). Village Clerk talked with the Rock Island County Health Department and they have drawings, notes, etc., on the well at R.I.C.C.A. that show the well is located between the two up front buildings. There are 3 lines leaving the well, so that would be one to each building. Jason Watts with the Health Department has all this information. Clerk will have him send us a copy of the map and hopefully he will send a letter or email stating 3 lines coming from well, etc.
 - Since Ben Allen & TJ from Ferguson never actually saw a meter or even where the water came into Carl Stutsman Lodge, Clerk will try to arrange where Jason Watts, Ben Allen, & TJ can meet there on Tuesday July 2, 2019 to find where the water line comes into the building. This will verify if there is a meter we never read or if there is no meter. Need to determine the size of water line coming into the building to order the correct meters.
6. Update on the Ehler’s Sewer Rate Study & Water Cash Flow. Village Clerk has talked with Jon Cameron and will update the most current information to Jon and hopefully in a couple month we can have this completed. I believe at that time Jon Cameron will attend a Board Meeting to present the study to the Board.
 - Sewer Rate Study is more detailed looking at rates, projected income, increases, expenditures, etc.
 - Water Cash flow is looking for the cash flow in water for a long term, this will help to tell us if we need a water rate study.

7. Discuss & look at the electric usage for sewer lift stations versus the Sewer Master Pit electric cost and gallons pumped. Clerk discussed this with Jack Kusek on the phone, we will compare pumping recorders with the electric used & with master meter pumping.
 - Jack also stated even though we have done the video of the sewer mains, had all needed areas repaired with slip lining, the service lines to the houses could be bad, this is very hard to find and almost impossible to have residents repair them all.
 - Budget Officer & Nick have discussed the need to make sure all torn down properties have had the sewer service lines actually taken back to the sewer main and capped off at the main, this will prevent the old service lines from deteriorating and allowing water to enter the VCC sewer mains. Might need to look also at houses that are still standing but no one living there for years.
8. Update on Miller's Building in Silvis (by Dan Ash) hooked to VCC Sewer, 3 suites billed back to 2016 sent with letter and excel spread sheet, they paid the total bill at \$5,720.71.
9. Update on AT&T plans for updates on their cell phone antenna. Village Engineer is looking over the plans to make sure they have enough room and to make sure that everything they want to do falls within the agreement. An amendment made need to be made with AT&T if the required work does not meet the original agreement parameters. This would be an amendment only, not a lease renewal.
10. Monthly Collector's Report – June 2019.
11. Monthly Maintenance Comp Time Report – June 2019.
12. Monthly Clerk's Report – June 2019.
13. Monthly Treasurer's Report – June 2019.
14. New Business / Other.

Next Meeting – Tuesday, August 13, 2019 – 6:00 P.M. at 1001 Mansur Avenue

(WATER, SEWER, GARBAGE AND CABLE TV)



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AGENDA

1. Motion to approve the purchase of twelve (12) 5/8" x 3/4" T10 R900I USG Water Meters including 24, meter gaskets from Ferguson Waterworks for a total cost of \$3,244.49 (includes shipping).
2. Discuss options for residents that have not complied to the mandatory meter change out. There are approximately 30 meters that still need to be installed. Recommend shutting water off at curb until they have complied as updating meters is mandatory and in our village code.
3. Discuss Solid Waste Assistance Grant (S.W.A.G.) for FY 20 through the Rock Island County Waste Management Agency. Grant funds must be used by the individual community to manage solid waste and recycling activities, to educate citizens on solid waste issues, or to address special solid waste needs.
4. Motion to approve the purchase of ten (10) 6" x 6' Bury MJ Clow Medallion Fire Hydrant, 3-way, Open (Left), Color (Red), for a total cost of \$15,836.70. (\$1,583.67 each)
5. Update on R.I.C.C.A.
6. FYI / Reminder – Jack Kusek will be coming to the August 20, 2019 Board Meeting to present his Preliminary Engineering Report.
7. Monthly Collector's Report – July 2019.
8. Monthly Maintenance Comp Time Report – July 2019.
9. Monthly Maintenance Report – July 2019 (New Report)
10. Monthly Clerk's Report – July 2019.
11. Monthly Treasurer's Report – July 2019.
12. New Business / Other.

Next Meeting – Tuesday, September 10, 2019 – 6:00 P.M. at 1001 Mansur Avenue

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AGENDA

1. Resident Rick Hemphill Would Like To Discuss The Outstanding WSG Bill On House He Would Like To Purchase.
2. Discuss / Approve The Fall 2019 Hydrant Flushing Schedule.
3. R.I.C.C.A. (Rock Island County Council On Addictions) Has Been Sent A Bill In The Amount Of \$966.16. This Bill Is For 2 Years Of Unbilled/Unpaid Sewer Usage On The Second Building At The Carl Stutsman Lodge. Said Bill Equates To A Minimum Quarterly Charge. Clerk Hopkins Has Spoken To R.I.C.C.A. Regarding This Bill, An Invoice Has Been Emailed To Them, And A Payment Plan Has Been Offered. They Can Choose To Pay The Bill In One Lump Sum Or Divide It Down Into Payments. By Law They Have 2 Years To Pay The Bill Since That Is How Long It Took The Village To Find The Error.
4. Update On Water Tower Cleaning & Inspection.
5. Review / Discuss 2020 Budget Items.
6. Review / Discuss / Approve Committee Meeting Dates For Fiscal Year/Calendar Year 2020.
7. Monthly Collector's Report – August 2019.
8. Monthly Maintenance Comp Time Report – August 2019.
9. Monthly Maintenance Report – August 2019.
10. Monthly Clerk's Report – August 2019.
11. Monthly Treasurer's Report – August 2019.
12. New Business / Other.

Next Meeting – Tuesday, October 8, 2019 – 6:00 P.M. at 1001 Mansur Avenue

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Alma Neels

AGENDA

1. Discuss Installation of Recently Purchased Fire Hydrants. (Install Ourselves vs Hire Out)
2. Discuss Budget For FY 2020.
3. Monthly Collector's Report – September 2019.
4. Monthly Maintenance Comp Time Report – September 2019.
5. Monthly Maintenance Report – September 2019.
6. Monthly Clerk's Report – September 2019.
7. Monthly Treasurer's Report – September 2019.
8. New Business / Other.

Next Meeting – Tuesday, November 12, 2019 – 6:00 P.M. at 1001 Mansur Avenue

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AGENDA

1. Monthly Collector's Report – October 2019.
2. Monthly Maintenance Comp Time Report – October 2019.
3. Monthly Maintenance Report – October 2019.
4. Monthly Clerk's Report – October 2019.
5. Monthly Treasurer's Report – October 2019.
6. New Business / Other.

Next Meeting – Tuesday, December 10, 2019 – 6:00 P.M. at 1001 Mansur Avenue
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AGENDA

1. Monthly Collector's Report – November 2019.
2. Monthly Maintenance Comp Time Report – November 2019.
3. Monthly Maintenance Report – November 2019.
4. Monthly Clerk's Report – November 2019.
5. Monthly Treasurer's Report – November 2019.
6. New or Other Business.

Next Meeting: Tuesday, January 14, 2020 at 6:00 P.M.