



Bill Hintz – Village President

Karen L. Hopkins – Village Clerk

Nick Gottwalt – D.C.A.S.

(309) 792-8235

1001 Mansur Avenue - P.O. Box 426 - Carbon Cliff, Illinois 61239

www.Carbon-Cliff.com

Regular Meeting of the Carbon Cliff Board of Trustees
Carbon Cliff Village Hall
1001 Mansur Avenue, Carbon Cliff, Illinois 61239
Tuesday, December 17, 2019 – 7:00 PM

Trustees

Todd Cantrell
Keith Curry
Robert Dreher
Leevon Harris
Alma Neels
Larry Scott

AGENDA

1. Call To Order
2. Roll Call
3. Pledge
4. Open Public Hearing for presentation of the Tentative Annual Budget for Fiscal Year beginning January 1, 2020 and ending December 31, 2020.
 - a. Conduct Hearing on the Proposed Budget for 2020 at which time the Board of Trustees will hear any testimonies for or against the tentative annual budget.
 - b. Motion to close Public Hearing on Proposed Budget for 2020. (***Vote on separately***)
5. **Village President's Agenda:**
 - a. Motion to amend individual line item figures on the Annual Budget for fiscal year 2020 as discussed during the public hearing on the Tentative Annual Budget for 2020, and to attach a list of the amended line item figures to the minutes as exhibit "A". (***Vote Separately***)
 - b. Motion to adopt Ordinance 2019-34, "An Ordinance Adopting The Annual Budget For All Corporate Purposes Of The Village Of Carbon Cliff, Illinois, In Lieu Of The Appropriation Ordinance For The Fiscal Year Commencing On The First Day Of January, 2020, And Ending On The Thirty-First Day Of December, 2020". (***Vote Separately***)
 - c. Hearing of the Citizens – Rules of Citizen Participation printed on last page of the Agenda.
 - d. A motion to adjourn to closed session to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity. However, a meeting to consider an increase in compensation to a specific employee of a public body that is subject to the Local Government Wage Increase Transparency Act may not be closed and shall be open to the public and posted and held in accordance with this Act. 5 ILCS 120/2(c)(1), as amended by P.A. 101-31. (***Vote Separately***)
 - e. Return to Open Session: Take any necessary action on items and matters discussed in closed session. (***Vote Separately***)
 - f. Motion to pass Resolution No. 2019-03 "Resolution Authorizing Reduction In Workforce and Honorable Dismissal of Village Maintenance Operator." (Written by Village Attorney, Kathleen Field Orr) (***Vote Separately***)

- g. Motion to pass Resolution No. 2019-04 “Resolution for Maintenance of Streets and Highways by Municipality Under the Illinois Highway Code for the period of January 1, 2019 through December 31, 2019” (*Upon Approval by IDOT, Motor Fuel Tax Funds will reimburse the General Fund*)

6. **Correspondence:**

- a. Illinois Department of Transportation letter dated December 9, 2019 regarding heavy traffic during the Christmas and New Year’s Holidays. Insofar as possible, traffic hazards will be eliminated on construction work during the holiday period. **Christmas Day** from Tuesday, December 24th at 3:00 p.m. until Wednesday, December 25th at 11:59 p.m. and **New Year’s Day** from Tuesday, December 31st at 3:00 p.m. until Wednesday, January 1st at 11:59 p.m.
- b. “Tax & Business Alert” – Carpentier, Mitchell, Goddard & Co., LLC. – December 2019
- c. Government Technology – Volume 32 Issue 8

7. **Meetings / Conferences:**

- a. Quad Cities Stormwater Conference – February 11, 2020.
- b. 2020 IAFSM Conference – March 11 & 12, 2020 at the Tinley Park Convention Center – 18451 Convention Center Drive, Tinley Park, Illinois. Registration is \$430.00 – D.C.A.S. Nick Gottwalt will attend as the Village’s local Floodplain Manager.

8. **Committee Meetings:**

a. **Public Properties Committee:**

- 1. Motion to dispose of personal property owned by the Village as outlined in a memo dated December 10, 2019 from D.C.A.S. Nick Gottwalt. Items will be sold for scrap or put up for bid.
- 2. Motion to adopt Ordinance No. 2013-35 “An Ordinance Deleting Title II, Article 4, Section 15, ‘Parking Rules,’ of the Village Code, and establishing a new Title II, Article 4, Section 15, ‘Parking Rules,’ of the Village Code.” (*Updates Code and adds No Parking on the West Side of 1st Avenue between State Street and 3rd Street*)
- 3. Next Meeting, Monday, January 13, 2020, 6:00 p.m. at the Village Hall.

b. **Public Safety Committee:**

- 1. Next Meeting, Monday, January 13, 2020, 7:00 p.m. at the Village Hall.

c. **Public Works Committee:**

- 1. Next Meeting, Tuesday, January 14, 2020, 6:00 p.m. at the Village Hall.

d. **Administration Committee:**

- 1. Next meeting, Tuesday, January 14, 2020, 7:00 p.m. at the Village Hall.

9. **Minutes / Reports / Public Notices:**

- a. Minutes of the Closed Session taken by Deputy Clerk, Ben Allen, held during the Regular Board Meeting of the Carbon Cliff Board of Trustees for Tuesday, December 3, 2019. Only those present in the closed session can review these minutes. (**Vote Separately**)
- b. Minutes of the Regular Board Meeting of the Carbon Cliff Board of Trustees for Tuesday, December 3, 2019 as presented – approved / filed;
- c. Monthly Clerk’s Report for November 2019 as presented – approved / filed;
- d. Monthly Collector’s Report for November 2019 as presented – approved / filed;
- e. Monthly Maintenance Comp Time Report for November 2019 as presented – approved / filed;
- f. Monthly Maintenance Report for November 2019 as presented – approved / filed;
- g. Monthly Treasurer’s Report for November 2019 as presented – approved / filed;
- h. Minutes of the December 9, 2019, Public Properties Committee Meeting as presented – approved / filed;

- i. Minutes of the December 9, 2019, Public Safety Committee Meeting as presented – approved / filed;
- j. Minutes of the December 10, 2019, Public Works Committee Meeting as presented – approved/ filed; and
- k. Minutes of the December 10, 2019, Administration Committee Meeting as presented – approved / filed.

10. **Old Business:**

- a.

11. **New Business:**

- a.

12. **Approval Of Bills / Payroll / Transfers / Voided Checks:**

- a. Motion to approve Bills / Payroll / Transfers / Voided Checks

13. **Motion To Establish Consent Agenda, As Follows:**

- 5. g. (VILLAGE PRESIDENT’S AGENDA)
- 8. a.1., a.2., (COMMITTEE MEETINGS)
- 9. b., c., d., e., f., g., h., i., j., k. (MINUTES, REPORTS, PUBLIC NOTICES)
- 10. (OLD BUSINESS)
- 11. (NEW BUSINESS)
- 12. a. (BILLS, PAYROLL, TRANSFERS AND VOIDED CHECKS)

14. **Motion To Approve The Consent Agenda As Established:**

- 5. g. (VILLAGE PRESIDENT’S AGENDA)
- 8. a.1., a.2., (COMMITTEE MEETINGS)
- 9. b., c., d., e., f., g., h., i., j., k. (MINUTES, REPORTS, PUBLIC NOTICES)
- 10. (OLD BUSINESS)
- 11. (NEW BUSINESS)
- 12. a. (BILLS, PAYROLL, TRANSFERS AND VOIDED CHECKS)

15. **Motion to Continue Meeting / Set Special Meeting / Adjourn.**

Section 12 RULES OF CITIZEN PARTICIPATION

- 12.1 Persons wishing to speak during any portion of a Board meeting shall sign in before the start of the meeting stating name and topic to be discussed. All speakers shall comply with these rules and ruling of the presiding officer.
- 12.2 Speakers shall identify themselves at the podium before beginning their comments. Speakers shall speak their position on the issue and provide any supporting documentation. The speaker shall refrain from engaging in debates, directing threats or personal attacks at the Board, staff, other speakers or members of the audience.
- 12.3 Members of the audience shall refrain from applauding, cheering or booing during or at the conclusion of remarks made by any speaker, staff member or member of the Board.
- 12.4 Groups of residents should, whenever possible, consolidate their comments and avoid repetition through the use of representative speakers.
- 12.5 Persons other than the Village President, the Trustees, Village Officials or persons invited by a majority of the Board present shall address the Board subject to the following additional rules and regulations.

- a. Citizen Concerns and Comments at Village Board Meetings. Members of the general public may address the board with concerns or comments regarding issues relevant to village business. Issues relevant to village business are defined to mean information about village events; issues that the public body has the authority to address; items listed on the agenda; and items or issues previously voted on by the village board or that the village board has the authority to consider or vote on in the future. The village president or his designee shall strictly restrain comments to matters that are relevant to the village business and shall not permit repetitious comments or arguments. Members of the general public who wish to address the board must sign the requested to speak form prior to the commencement of the public meeting. The persons submitting a petition, concern or other comment shall be allotted five (5) minutes to present their points. The manager or corporate authorities may respond for the village.
- b. Citizen Concerns and Comments at the other Village Public Bodies' Meetings. Members of the general public may address all village committees, commissions, boards, and any and all other subsidiary boards established by the village board or Village Municipal Code (e.g. board of health, plan commission, liquor control commission, etc.) with concerns or comments regarding issues relevant to that specific board, committee or commission's agenda or topics that the specific board, committee, or commission has the authority, pursuant to the Village Code, to address. The chairperson or his or her designee shall strictly restrain comments to matters that are relevant to the board's, committee's, or commission's business and shall not permit repetitious comments or arguments. Members of the general public who wish to address the board, committee, or commission must sign the request to speak form prior to the commencement of the public meeting. The persons submitting a petition, concern or other comment shall be allotted five minutes to present their points.
- c. Public comments on agenda items shall be limited to thirty (30) minutes unless extended for a time certain by a majority of the Board present. All speakers shall limit their comments to no more than three (3) minutes. Speakers who are residents shall be allowed to speak before nonresidents.

Public comments on non-agenda items shall be limited to thirty (30) minutes unless extended for a time certain by a majority of the Board present. All speakers shall limit their comments to no more than three (3) minutes."