

**The Regular Meeting of the
Carbon Cliff Board of Trustees
Village Hall – 1001 Mansur Avenue – Carbon Cliff, IL
Tuesday, July 16, 2019**

Village President Hintz called the meeting to order at 7:02 p.m.

Members Present: Todd Cantrell, Keith Curry, Robert Dreher, Alma Neels, Larry Scott

Members Absent: LeeVon Harris,

Others Present: Nick Gottwalt, Director of Community & Administrative Services (D.O.C.A.S.); & Karen L. Hopkins, Village Clerk

Village President's Agenda items discussed:

- Tabled discussing or taking action on item 5. a. Motion to adopt Ordinance No. 2019-20, "An Ordinance Creating Title II, Article 6, Section 19 Of The Village Code Of The Village Of Carbon Cliff, Illinois "Nuisance Properties". The discussion was tabled due to Lisa the manager of Rock River Townhomes (Old Mansur Wood apartments) was to discuss the need for this ordinance with the Board.
- The Execution of a Proposal for Professional Engineering is for a Structural Engineer from IMEG to inspect the Bridge on Mansur Avenue, close to Mansur Lane. Cost not to exceed \$1,500.00.
- Discussed the need to repair the collapsed roadway section of road located in front of 2046 Woodlawn Avenue. The collapse was caused from stormwater eroding away dirt under the concrete roadway. Years ago, when the concrete was poured for the street, they did not do a base of rock under the concrete for drainage.

Friday afternoon, July 12, the road finally gave way and collapsed. Nick Gottwalt, D.O.C.A.S.; Loren Rains, Village Engineer with IMEG, Scott Laud with Walter D. Laud, and the Village Maintenance Operators all met at the site to discuss how to repair, etc. The area of roadway affected is 27' Wide (curb to curb); 40' long and 50' long sections. Maintenance will finish breaking up the concrete and hauling it away on the North side of Woodlawn Avenue where the repairs need to be made. Thursday, July 18, Walter D. Laud could fill with an aggregate base of course rock and then pour concrete to repair the roadway.

Meeting / Conferences items discussed:

- Village Clerk Karen Hopkins will attend - Fred Pryor – Payroll Law, one day seminar. Friday, August 23, 2019 – 9:00 a.m. to 4:00 p.m. at Steeple Gate Inn in Davenport, IA
- D.O.C.A.S. Nick Gottwalt will attend:
 - 2019 IML Annual Conference, September 19-21, 2019 at the Chicago Hilton in Chicago, Illinois. Registration begins June 3, 2019 – Total Cost \$1,270.00.
 - Upper Mississippi River Conference, October 23-24, 2019 at Stoney Creek Hotel & Conference Center, Moline, Illinois.

Committee Meeting items discussed:

Public Properties Committee Meeting – Chairman Larry Scott read the minutes of the July 8, 2019 Committee Meeting. Present were Scott, Dreher, Clerk Hopkins, President Hintz & D.O.C.A.S. Gottwalt. Cantrell was absent.

- Looked at sidewalks that need repaired or replaced. State Street and Park Ave., remove the current sidewalk, get quote on removing the cottonwood tree to see cheaper to move fence and pour a new sidewalk. Request quote from Walter D. Laud's to replace bad sidewalk within the Village.
- Looked at dugouts at small baseball diamond. Use existing fence with some added material. Remove concrete and use the ballpark sand, construct new dugouts.
- Committee approved 2-0 the purchase of four (4) ECR4Kids Wall-mounted Baby Changing Stations. These are a horizontal fold-down diaper changing tables with safety straps for commercial bathrooms, ADA and ANSI Compliant and Free Replacement Straps. Total cost for all four is \$670.00 purchased from Amazon.

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- D.O.C.A.S. Gottwalt brought up to the Committee the War Memorial Sign, located next to old Village Hall at 106 1st Avenue, is deteriorating. Suggested to remove the sign and restore, add names and display in the Village Hall Board Meeting Room.
- Discussed the need or a structural engineering inspection of the bridge on Mansur Avenue, near Mansur Lane, and North 2nd Avenue (Route 84).

Public Safety Committee Meeting – Chairman Alma Neels read the minutes of the July 8, 2019 Committee Meeting. Present were Neels, Scott, Dreher, Clerk Hopkins, President Hintz, D.O.C.A.S. Gottwalt, Lt. Matt DeSmyter & Maintenance Operator Dan Clark.

- Update on call for month of May 2019 were 353 and the monthly calls for June 2019 were 436.
- EPA will be doing a tire pick up for Rock Island County without fees or cost to the County or Municipalities.

Public Works Committee Meeting – Chairman Keith Curry read the minutes of the July 9, 2019 Committee Meeting. Present were Curry, Harris, Neels, Village President Hintz, D.O.C.A.S. Gottwalt & Clerk Hopkins.

- Jack Kusek, Village Engineer for water and sewer with IMEG Corp. has stated the EPA has a program now where they are granting some principal loan forgiveness for water treatment plants. Jack plans on visiting the Pump House and the old Village Hall sometime soon. He will also bring Ed Duran, another engineer with IMEG Corp. that will be helping him with the engineering and necessary work for the new treatment plant.
- Meter change outs as of Friday 06/28/19 there are 40 meters left to do. Rock River Town Homes (old Mansur Wood apartments) have 18 there to change out. This is scheduled for July 11, 2019.
- Still investigating the Carl Stutsman Lodge (Part of R.I.C.C.A.) to see if water (their private well) is being metered in a different building. Rock Island County Health Department has information that can help.
- Look into reasons for filtration in the sanitary sewer. Possible houses that have been torn down and never properly brought back to the main and capped off.
- AT&T plans for updates on their cell antennas on the Village water tower are stilling being reviewed by Loren Rains, Village Engineer with IMEG.

Administration Committee Meeting – Village President Bill Hintz read the minutes of the July 9, 2019 Committee Meeting, in the absence of LeeVon Harris at tonight's meeting. Present were Harris, Curry, Village President Hintz, Clerk Hopkins, D.O.C.A.S. Gottwalt.

- Hotel Accommodation Tax Ordinance needs rewritten with clarification on forms, etc.
- D.O.C.A.S. Gottwalt updated us on his Treasurer's Conference / Training. Annual reminder we all need to recertify with OMA & FOIA, there have been changes on these acts since last year. Notary Public have a handout stating, "If you are not a Lawyer it has to be disclosed that you are just identifying the person and witnessing the Signature". Discussed the legalization of adult Cannabis, Zero Tolerance Policy, Random Drug Testing, need to adopt ordinance on distribution and/or manufacturing of cannabis.
- Received the \$55,000.00 loan check for the 2019 Street and Drainage Project.
- Discussed possible refinancing of Orchard Court Drainage Project to finish out the current loan balance in a total of 60 months (5 years) with the same 3% interest on the loan. This will save approximately 1 year of interest, with monthly payments increasing with the new loan. If Village does not refinance then in August 2022 the final payment will be \$93,000.00 due, without enough funds to pay off, a new loan would have to be applied for, interest could be higher.
- New Business – this afternoon Clerk Hopkins received an FOI request from a resident in Carbon Cliff requesting a Homeowner's Manual. Clerk Hopkins will follow up with answering the resident as an FOI request.

Old Business items discussed:

- Village Engineer Loren Rains, with IMEG Corp. met with Randy McClintock on Tuesday July 9, 2019 to look over the 2019 Street and Drainage Project that McClintock will starting soon for the Village. Gas lines on Denhardt Alley will need to be moved a little. Loren will contact Mid-American Emergency and put in a work order for moving the needed gas mains or lines. McClintock is planning on starting the project July 29, with the ditch work and culverts along 1st Avenue. Tri-City Blacktop is the subcontractor for McClintock that will be seal coating Sinclair Blvd., 1st Avenue & 10th Avenue.

New Business Items Discussed:

- Kale Heating & Air Conditioning was to be out Wednesday July17, to install the new furnace and air conditioning unit on the Sheriff’s side of Village Hall. Kale called D.O.C.A.S. Gottwalt and reported the unit was damaged from the vendor when it was delivered and scheduled the installation date to Friday July 19, 2019.
- Trustee Cantrell brought up about the paver streets need weeds removed, weed killer sprayed, and new rock chip to fill in the area around the pavers. D.O.C.A.S. Gottwalt told the Board, Maintenance had sprayed the paver streets with the weed killer once this year. It was stated that in front of the Post Office on 3rd Street needs the rock chips.

Motion 1: Motion by Curry to establish the Consent Agenda, as follows:

5. Village President’s Agenda

- b. Adopt Ordinance No. 2019-22, “An Ordinance Of The Village Of Carbon Cliff, Rock Island County, Illinois, Amending The Carbon Cliff Village Code Relating To Acts Of Disorderly Conduct.”
- c. Adopt Ordinance No. 2019-23, “An Ordinance Authorizing Execution Of A Proposal For Professional Engineering Services For A Structural Engineer Inspection On The Mansur Avenue Bridge Near Mansur Lane And Rt. 84 With IMEG Corp., Rock Island, Illinois.”
- d. Approve the purchase of a Hach Fluoride Pocket Colorimeter II from USA Blue Book in the amount of \$529.37 (shipping is included in the price).
- e. Approve Walter D. Laud, Inc. to repair the collapsed section of road located in front of 2046 Woodlawn Avenue, Total cost not to exceed \$15,904.50.

9. Minutes / Reports / Public Notices:

- a. Minutes of the Regular Board Meetings of the Carbon Cliff Board of Trustees for Tuesday, June 18, 2019 and Tuesday, July 2, 2019, as presented – approved / filed;
- b. Monthly Clerk’s Report for June 2019, as presented – approved / filed;
- c. Monthly Collector’s Report for June 2019, as presented – approved / filed;
- d. Monthly Maintenance Comp Time for June 2019, as presented – approved / filed;
- e. Monthly Treasurer’s Report for June 2019, as presented – approved/ filed;
- f. Minutes of the July 8, 2019, Public Properties Committee Meeting, as presented – approved / filed;
- g. Minutes of the July 8, 2019, Public Safety Committee Meeting, as presented – approved / filed;
- h. Minutes of the July 9, 2019, Public Works Committee Meeting, as presented – approved / filed; &
- i. Minutes of the July 9, 2019, Administration Committee Meeting, as presented – approved / filed.

12. Bills / Payroll / Transfers / Voided Checks:

BILLS, PAYROLL, TRANSFERS FOR MEETING DATE 07/16/19				
Date	Description		Amount	
07/10/19	Payroll		\$ 14,998.89	Bi-Weekly; Monthly & Quarterly Payroll
07/10/19	Board Liab		\$ 2,644.24	
07/17/19	Bills		\$ 18,917.90	
07/17/19	Mid-American Energy	CK #3602	\$ 79.20	* Hotel Accom. Tax Fund - electric utility for 3 Welcome Signs
07/17/19	Dispatch - Argus	CK #3603	\$ 69.25	* Hotel Accom. Tax Fund - advertising Spring Village Wide Yard Sales in news paper
07/17/19	Gardiner Koch Weisberg & Wrona	CK #6024	\$ 55.00	* Home Rule Municipal Retailer's Occupation Tax Fund - Legal Service Dunns vs VCC
07/17/19	Kathleen Field Orr & Assoc.	CK #6025	\$ 52.50	* Home Rule Municipal Retailer's Occupation Tax Fund - Legal Service Dunns vs VCC
07/17/19	VCC Non Utility	CK #25042	\$ 27.40	* Home Rule Roadway Fuel Tax Fund - 4% accounting Fee for Casey's June 2019 Tax
07/17/19	VCC Non Utility	CK #25043	\$ 1.86	* Home Rule Roadway Fuel Tax Fund - 4% accounting Fee for Walter D Laud 2nd qtr 2019 Tax
07/24/19	VSP	web payment	\$ 80.25	* Corp General Checking - web payment for vision insurance for August 2019
	Total bills & Transfers	\$ 36,561.03	* Not in transfer total, written from Hotel Tax, MFT, Non Home Rule, etc.

TRANSFERS:				
BLACKHAWK BANK & TRUST - INTERFUND TRANSFERS:				
N/A	Blackhawk Bank W/S/G to East Lawn Water Assoc. (ACH)	N/A		Transfer to East Lawn Water for bills paid in May 2019
N/A	Blackhawk Bank Non Utility to Home Rule Municipal Sales Tax	N/A		Transfer - State will only deposit sales taxes in to Corp. General Fund-VCC transfer to H.R. Munic. Sls Tax REC#334798 6/10/19
N/A	Blackhawk Bank W/S/G CC Utility to W/S/G Utility Deposit	N/A		Transfer Water bill deposit for Thomas R Rowan receipt #34847 6/20/19
N/A	Blackhawk Bank W/S/G CC Utility to W/S/G Utility Deposit	N/A		Transfer funds Water Bill Deposit for Abel Zertuche, Jr. Receipt #34796
N/A	Blackhawk Bank W/S/G to Water Capital Reserve	N/A		Water Fund to Water Capital Reserve Fund 10% of previous month's revenue
N/A	Blackhawk Bank W/S/G to Sewer Capital Reserve	N/A		Sewer Fund to Sewer Capital Reserve Fund 10% of previous month's revenue

CREDIT CARD TRANSACTIONS - FRAUD NOT VILLAGE ACTIVITY - SHOWING DEPOSITS AND THEN CHARGEBACK DEBIT NOTIFICATION FROM MERCHANT SERVICES:				
NONE				

VOID CHECK(S): Blackhawk Bank & Trust --- PAYROLL Checking Account				
Date	Payroll Checking - Payable to	Check No.	Amount	Remarks for voiding
NONE				

VOID CHECK(S): Blackhawk Bank & Trust --- Corporate General Checking Account				
NONE				

VOID RECEIPT(S):				
NONE				

REFUND ACH TRANSACTION:				
NONE				

FYI - REVENUE - NOT NORMALLY COLLECTED				

Second by Cantrell. Motion carried by the following roll call vote:
 Cantrell-yes; Curry-yes; Dreher-yes; Neels-yes; Scott-yes
 5-yes, 0-no, 1-absent

Motion 2: Motion by Scott to approve Consent Agenda as established:
 5. b., c., d., e. Village President's Agenda
 9. a., b., c., d., e., f., g., h., i. Minutes / Reports / Public Notices
 12. a. Bills / Payroll / Transfers & Voided checks

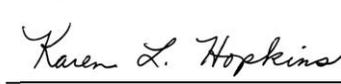
Second by Neels. Motion carried by the following roll call vote:
 Cantrell-yes; Curry-yes; Dreher-yes; Neels-yes; Scott-yes
 5-yes, 0-no, 1-absent

Motion 3: Motion by Cantrell to adjourn. Second by Neels.
 Motion carried by the following roll call vote:
 Cantrell-yes; Curry-yes; Dreher-yes; Neels-yes; Scott-yes
 5-yes, 0-no, 1-absent

Meeting adjourned at 7:57 p.m.

Karen L. Hopkins
 Village Clerk

APPROVED AS PRESENTED / AMENDED
 On August 20, 2019

 Village President

 Village Clerk