

**The Regular Meeting of the
Carbon Cliff Board of Trustees
Village Hall – 1001 Mansur Avenue – Carbon Cliff, IL
Tuesday, June 4, 2019**

Village President Hintz called the meeting to order at 7:02 p.m.

Members Present: Todd Cantrell, Keith Curry, Alma Neels, Larry Scott

Members Absent: Robert Dreher, LeeVon Harris

Others Present: Nick Gottwalt, Director of Community & Administrative Services; & Karen L. Hopkins, Village Clerk

Village President’s Agenda items discussed:

- Discussed in detail the Bid Opening for the 2019 Street Repairs, Seal Coating and Storm Sewer Project

	McClintock Trucking	Brandt Construction	Valley Construction	Village Engineer Estimate
Base Bid	\$175,228.25	\$175,233.00	\$220,202.05	\$171,593.13
Alternate Bid	\$65,648.00	\$79,254.00	\$95,040.00	\$58,049.45
Total Bid	\$240,876.25	\$254,487.00	\$315,142.05	\$227,800.16

The add Alternate Bid is a good price. The Alternate Bid is for additional Storm Sewer work on 3rd Street and 1st Avenue down to 1st Street.

Base Bid came in close to what the Village had budgeted for the project. The add Alternate Bid is what makes the project more than the Village had budgeted.

Karen Hopkins, Village Clerk / Budget Officer stated that if the Board would like to wait on awarding the project until the June 18, 2019 Board Meeting, we can look for funds and return options to the Board for the fund.

It was decided to wait until June 18, 2019 and look at possible funding options for add alternate work.

Correspondence:

- Illinois Municipal League Risk Management Association, letter dated May 20, 2019 states for the second year in a row rates will not increase.

Meetings / Conferences:

- Nick Gottwalt, D.O.C.A.S. will be attending the following workshop and conferences:
 - 2019 Annual Conference of the IL Municipal Treasurers Association, June 23-25 at Grizzly Jacks Grand Bear Resort in North Utica, IL.
 - 2019 IML Annual Conference, September 19-21, 2019 – Chicago Hilton – Chicago, IL
 - Upper Mississippi River Conference, October 23-24, 2019 at Stoney Creek Hotel & Conference Center, Moline, IL.

Old Business items discussed:

- D.O.C.A.S. Gottwalt discussed how the Park has been flooded off and on for three months. The Fishing Tournament is scheduled for Saturday June 15, 2019. There are concerns about the condition of the park, pond and ground around the pond. It was decided they will decide at the Public Properties Committee Meeting next week and look at the Park and the weather forecast.

New Business items discussed:

- Updated the Board on RICCA’s Carl Stutsman Building has no meter and has never been billed for sewer. The Village has only been billing two out of the three building. We are still trying to figure out if they have been billed. Since they have a private well the water line could be coming from one of the other buildings where the water is being metered. If found they were not billed, bill according to law.
- Comfort Inn has complained that a guest stated the water smelled like sewer. Maintenance Operator Dan Clark and Water Operator Jeff Welvaert both met with Rupal, one of the owners about the smell. Everything seems fine, Jeff is having Dan increase the chlorine a little and flush the hydrant by the motel one a week for a while. Also, it could be coming from a drain where the trap is dry.

Motion 1: Motion by Curry to establish Consent Agenda, as follows:

9. Minutes / Reports / Public Notices:

- I-EPA Notice of Application for Permit to Manage Waste (LPC-PA16), Dated May 28, 2019. Site Name: Upper Rock Island County Landfill – 17201 20th Avenue North, East Moline, Illinois. IEPA ID #1618100014 – Description of Project: Application providing the annual closure and post-closure care cost update in accordance with Condition VIII.8 Permit Modification No. 144 – Placed on view for public comment.

12. Bills / Payroll / Transfers / Voided Checks:

BILLS, PAYROLL, TRANSFERS FOR MEETING DATE 06/04/19				
Date	Description		Amount	
05/29/19	Payroll		\$ 9,693.75	Payroll - Bi-Weekly
05/29/19	Board Liab		\$ 1,925.17	Board Liab - Bi-Weekly
06/05/19	Bills		\$ 71,636.53	
06/05/19	Hoerr Utility Contractors	CK #1121	\$ 54,385.97	* Sewer Capital Reserve Fund - Pay Request #2 - Final payment - slip lining sewer mains 2018/19
06/05/19	Village of Carbon Cliff	CK #3597	\$ 122.14	* Hotel Tax Fund - 4% accounting fee for Comfort Inn - April 2019 Hotel Tax
				*
				*
	Total bills & Transfers	\$ 83,255.45	
				* Not in transfer total, written from Hotel Tax, MFT, Non Home Rule, etc.
TRANSFERS:				
	BLACKHAWK BANK & TRUST - INTERFUND TRA			
N/A	Blackhawk Bank W/S/G to East Lawn Water Assoc. (ACH)	N/A		Transfer to East Lawn Water for bills paid in April 2019
N/A	Blackhawk Bank Non Utility to Home Rule Municipal Sales Tax	N/A		Transfer - State will only deposit sales taxes in to Corp. General Fund-VCC transfer to H.R. Munic. Sls Tax REC#34372 4/8/19
N/A	Blackhawk Bank W/S/G CC Utility to W/S/G Utility Deposit	N/A		Transfer Water bill deposit for Rick or Jill DeBleck 107 Cliff Dr transfer to Utility Deposit Account
N/A	Blackhawk Bank Utility to W/S/G	N/A		Transfer funds from Utility Deposit account to W/S/G for water bill deposits being returned on 6/30/19 bills
N/A	Blackhawk Bank W/S/G to Water Capital Reserve	N/A		Water Fund to Water Capital Reserve Fund 10% of previous month's revenue
N/A	Blackhawk Bank W/S/G to Sewer Capital Reserve	N/A		Sewer Fund to Sewer Capital Reserve Fund 10% of previous month's revenue
CREDIT CARD TRANSACTIONS - FRAUD NOT VILLAGE ACTIVITY - SHOWING DEPOSITS AND THEN CHARGEBACK DEBIT NOTIFICATION FROM MERCHANT SERVICES:				
NONE				
VOID CHECK(S): Blackhawk Bank & Trust --- Corporate General Checking Account				
Date	Corp General Checking - Payable to	Check No.	Amount	Remarks for voiding
				NONE
VOID RECEIPT(S):				
NONE				
REFUND ACH TRANSACTION:				
NONE				
FYI - REVENUE - NOT NORMALLY COLLECTED				

Second by Scott. Motion carried by the following roll call vote:
 Cantrell-yes; Curry-yes; Neels-yes; Scott-yes
 4-yes, 0-no, 2-absent

Motion 2: Motion by Neels to approve the Consent Agenda, as established:
9. a. Minutes / Reports / Public Notices
12.a. Bills / Payroll / Transfers and Voided Checks
Second by Cantrell. Motion carried by the following roll call vote:
Cantrell-yes; Curry-yes; Neels-yes; Scott-yes
4-yes, 0-no, 2-absent

Motion 3: Motion by Neels to recess meeting and reconvene after newly elected officials take their seats.
Second by Scott. Motion carried by the following roll call vote:
Cantrell-yes; Curry-yes; Neels-yes; Scott-yes
4-yes, 0-no, 2-absent

Meeting recessed at 7:40 p.m.

During the Recess – Newly Elected Officials were sworn in.

Village President Bill Hintz, swore in newly elected Village Trustees, Alma Neels and Larry Scott. Leevon Harris was absent and will be sworn in at the next Village meeting he attends.

Village President Bill Hintz called the recessed meeting to order at 7:41 p.m. New Board have been sworn in and took their seats.

Members Present: Todd Cantrell, Keith Curry, Alma Neels and Larry Scott

Members Absent: Robert Dreher, Leevon Harris

Others Present: Nick Gottwalt, Village Director of Community & Administrative Services, & Karen L. Hopkins, Village Clerk

Village President’s Agenda:

- Appointment of Committees by Village President
 - Administration Committee: Cantrell, Curry & Harris “Chairman”.
 - Public Properties Committee: Cantrell, Dreher & Scott “Chairman”.
 - Public Safety Committee: Dreher, Neels “Chairman” & Scott.
 - Public Works Committee: Curry “Chairman”, Harris & Neels
- Restrict parking (No Parking) on the following streets from July 8, 2019 to July 14, 2019 in accordance with Title II, Article 4, Section 24 of the Village Code. Old Colona Road from Troy Drive to the East, Old Colona Road from Troy Drive to the West to include Villa Pines Circle, all of Troy Drive beginning at new Colona road, all of Orchard Lane, Oakwood Court, Lincolnwood Drive, Lindenwood Avenue, Woodlawn Avenue, Whispering Oaks Court, and Kingsbury Drive.
- Waive bidding process for towing service, name Quad City Towing, Inc. 2550 5th Street, Rock Island, IL as authorized garage for towing during the Deere Classic.
- Discussed purchasing replace water meters for Mansur Wood Club House – 900 Crampton Avenue; R.I.C.C.A. Building, New Hope Lodge, and McDowell’s building rented by John Deere.

Motion 4: Motion by Cantrell to establish Consent Agenda, as follows:

3. Village President's Agenda:

- b. Approve the Committee assignments, as presented by Village President.
- c. Restrict Parking (No Parking on the following streets: Old Colona Road from Troy Drive to the East, Old Colona Road from Troy Drive to the West to and include Villa Pines Circle, all of Troy Drive beginning at new Colona Road, all of Orchard Lane, Oakwood Court, Lincolnwood Drive, Lindenwood Avenue, Woodlawn Avenue, Whispering Oaks Court, and Kingsbury Drive from July 8, 2019 to July 14, 2019, in accordance with Title II, Article 4, Section 24 of the Village Code.
- d. Waive the bidding process for towing service designated under Title II, Article 4, Section 25 of the Village Code, and name Quad City Towing, Inc., 2550 5th Street, Rock Island, Illinois as the designated authorized agent in accordance with Title II, Article 4, Section 25.4, of the Village Code, and shall name Quad City Towing, Inc., 2550 5th Street, Rock Island, Illinois, a authorized garage in accordance with Title II, Article 4, Section 25.5(b) of the Village Code.
- e. Adopt Ordinance No. 2019-19, "An Ordinance Amending Title II, Article 7, Section 21 Of The Village Code" (Responsibilities of landowners)
- f. Approve the purchase of four water meters from Ferguson Waterworks in the amount of \$3,267.71 to replace a water meter at each location: 900 Crampton Avenue (Mansur Wood Clubhouse), the R.I.C.C.A. Building, New Hope Lodge, and John Deere (McDowell Property).

900 CRAMPTON AVENUE:

1-1/2 MACH10 R900I USG 13 LL *X	\$ 861.79
1-1/2 RUB DI MTR GSKT (2)	\$ 3.20
1-1/2 ZN 150# FLG NUT/BLT SET	\$ 2.40
FRT CHARGE FEE	\$ 17.63
Sub-Total	\$885.02

R.I.C.C.A. BUILDING

LF 1 T10 MTR V4 R900I USG	\$ 430.89
1 NEO MTR GSKT	\$ 0.56
FRT CHARGE FEE	\$ 16.79
Sub-Total	\$ 448.24

NEW HOPE LODGE

1-1/2 MACH10 R900I USG 13 LL *X	\$ 861.79
1-1/2 RUB DI MTR GSKT (2)	\$ 3.20
1-1/2 ZN 150# FLG NUT/BLT SET	\$ 2.40
FRT CHARGE FEE	\$ 17.63
Sub-Total	\$885.02

JOHN DEERE

2 MACH20 R900I USG 17 LL *X	\$ 1,024.39
2 RUB DI MTR GSKT (2)	\$ 3.84
2 ZN 150# FLG NUT/BLT SET	\$ 2.53
FRT CHARGE FEE	\$ 18.67
Sub-Total	\$ 1,049.43

Motion 5: Motion by Neels to approve Consent Agenda, as established.

3. b., c., d., e., f. Village President's Agenda

Second by Curry. Motion carried by the following roll call vote:

Cantrell-yes; Curry-yes; Neels-yes; Scott-yes

4-yes, 0-no, 2-absent

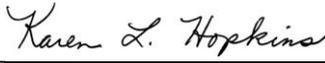
Motion 6: Motion by Neels to adjourn. Second by Scott. Motion carried by the following roll call vote:

Cantrell-yes; Curry-yes; Neels-yes; Scott-yes

4-yes, 0-no, 2-absent

Meeting adjourned at 7:52 p.m.

Karen L. Hopkins, Village Clerk

<p>APPROVED AS PRESENTED / AMENDED On <u>June 18, 2019</u></p>  <p>_____ Village President</p>  <p>_____ Village Clerk</p>
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