

## Carbon Cliff Board of Trustees Meeting

Carbon Cliff Village Hall

1001 Mansur Avenue, Carbon Cliff, Illinois 61239

Tuesday, February 4, 2020 – 7:00 PM

### AGENDA

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1. Call To Order V.P. Bill Hintz  Todd Cantrell  Leevon Harris
2. Roll Call Keith Curry  Alma Neels
3. Pledge Robert Dreher  Larry Scott
4. Hearing of the Citizens
  - a. Pauline Thoreson, a Village Resident would like to discuss water bills, late fees and mailing charges for water bills, how the water main break was handled with notifications to residents, and customer service.
5. **Village President's Agenda:**
  - a. Mansur Avenue Water Main Break – Please see memo and pictures from D.C.A.S., Nick Gottwalt.
  - b. For Your Information: Back in September and October of 2019 Clerk Karen Hopkins protested the invoice received from Midco Diving & Marine Services, Inc., for a trip charge to Carbon Cliff on September 3, 2019. Midco Diving was scheduled to inspect and clean the inside of the water tower. When they arrived on September 3, 2019 the hatch to enter the water tower was blocked by large cables owned by AT&T Cellular. Midco also had to contact AT&T Cellular to get a special code to turn off the antenna due to radiation. Since Midco Diving was unable to enter the water tower, the cleaning and inspection had to be rescheduled. Midco Diving invoiced the Village for a trip charge of \$1,999.50; the total quote for the project was \$3,899.00. On January 22, 2020, Midco Diving sent an emailed with a revised/corrected invoice for \$1,200.00. Protesting the original charge of \$1,999.50 and refusing to pay the invoiced amount ended up saving the village \$799.50.
  - c. Motion to acknowledge & ratify the Village President's authorization for Village Clerk, Karen Hopkins to make a web payment to Midco Diving & Marine Services, Inc. on January 22, 2020 in amount of \$1,200.00, Invoice #3540 for the trip charges on September 3, 2019.
  - d. Motion to purchase 12 sweatshirts (minimum order) for the maintenance department from QC Custom Tees & More, Silvis, Illinois. Order consists of 4 sweatshirts per maintenance worker in bright blue (bright blue is an approved color in our uniform policy) for a total cost of \$288.00. Current sweatshirts were purchased in December of 2017.
  - e. Pump House B – located on Orchard Lane, had no heat on December 30, 2019. Kale Heating & Air Conditioning was called to service the heater. Found east hanging heater had a bad pressure switch. Replaced pressure switch and tested operations. Found west heater has a bad control board. Wired fan on constant to provide temporary heat. Quoted for repairs to the Village on December 30, 2019.
  - f. Motion to authorize Kale Heating & Air Conditioning to perform the following at Pump House B on Orchard Lane: Furnish and install new control board; Test system operation. Total for materials and labor is \$402.00.
  - g. Received Form 1099-INT from Blackhawk Bank & Trust for 2019 – Total paid to the Village in interest on our checking & savings accounts \$4,716.74.
  - h. Received Form 1099-K (Payment card & Third-Party Network Transactions – Received from credit card & debit card transactions) from First American Payment Systems, LP. \$170,891.00; 843 payment transactions; amount collected without card present (call in or web payments using Village Website) \$123,096.00.

6. **Correspondence:**

- a. Journal – AWWA, January 2020 | Volume 112, Number 1
- b. Opflow – AWWA, Volume 46, No. 1, January 2020
- c. Water Ways – IRWA, Volume XVII, Winter 2020
- d. Review – Illinois Municipal League, February 2020
- e. Letter dated January 24, 2020 from the Illinois Department of Transportation: The I-DOT is preparing contract plans for HMA resurfacing on IL 5 from 0.3 miles east of 70<sup>th</sup> Street in Moline to Colona Road in Carbon Cliff. This project is tentatively scheduled for the April 24, 2020 contract letting.  
*“All covenants contained in previous agreements or letters of understanding relating to village owned utilities, maintenance, electrical energy, enactment of ordinances, etc., on the section to be improved within the village limits, shall remain unchanged. Any costs involved with the relocation of village owned utilities (water, sewer, streetlights, etc.) that are in conflict with the department’s improvement project shall be relocated at the cost of the Village of Carbon Cliff. The department will assume all other costs for construction and engineering.”*

7. **Meetings / Conferences:**

- a. Quad Cities Stormwater Conference – February 11, 2020. – D.C.A.S. Nick Gottwalt will attend as the Village’s local Floodplain manager.
- b. Pipeline Emergency Response Training – February 18, 2020 from 11:30 a.m. to 1:30 p.m. at Stoney Creek Inn, Moline, Illinois. – Head of Maintenance Dan Clark will be attending.
- c. 2020 IAFSM Conference – March 11 & 12, 2020 at the Tinley Park Convention Center – 18451 Convention Center Drive, Tinley Park, Illinois. Registration is \$430.00 – D.C.A.S. Nick Gottwalt will attend as the Village’s local Floodplain Manager.
- d. 2020 Illinois Tax Increment Association (T.I.F.) Annual Spring Conference being held April 15-17, 2020 at the President Abraham Lincoln Springfield – a DoubleTree by Hilton Hotel. – D.C.A.S. Nick Gottwalt will be attending as Village Treasurer.

8. **Committee Meetings:**

- a. **Public Properties Committee:**
  1. Next Meeting, Monday, February 10, 2020, 6:00 p.m. at the Village Hall.
- b. **Public Safety Committee:**
  1. Next Meeting, Monday, February 10, 2020, 7:00 p.m. at the Village Hall.
- c. **Public Works Committee:**
  1. Next Meeting, Tuesday, February 11, 2020, 6:00 p.m. at the Village Hall.
- d. **Administration Committee:**
  1. Next meeting, Tuesday, February 11, 2020, 7:00 p.m. at the Village Hall.

9. **Minutes / Reports / Public Notices:**

- a. Minutes of the Regular Village Board Meeting of the Carbon Cliff Board of Trustees for Tuesday, January 21, 2020 as presented – approved / filed; and
- b. Illinois EPA – Notice of Application For Permit To Manage Waste (LPC-PA16), dated 01/21/2020; Site Name: John Deere Foundry Landfill; Address Route 84 and 14<sup>th</sup> Avenue – East Moline, IL Site #IEPA 1618100017. Description of Project: An Affidavit for Certification of Post-Closure Care for Non-Hazardous Waste Facilities is being submitted to IEPA seeking approval to remove the John Deere Foundry Landfill from Post Closure Care requirements - Placed on view for public comment; and

10. **Old Business:**

- a. Midco Diving contacted Dan on Friday, January 24, 2020, and after speaking with Nick on Thursday, they indicated they would be in our region on Friday and inquired about cleaning/inspecting our tank the following day on Saturday. Not knowing the type of weather (snow, rain, sleet) we were going to get Dan declined the cleaning/inspection on Saturday but attempted to schedule a future cleaning. Midco stated they do not schedule several weeks/months out, they simply call towns when they are in the area. Dan informed them that they will need to give us at least 48-hour notice and we need to be scheduled during the week. Midco stated they will call us again when they are in the area.
- b. Illinois Environmental Protection Agency (I-EPA) letter dated January 29, 2020 was sent certified to Village President Bill Hintz. Re: Violation Notice No.: W-2020-00009 for Facility No IL1610100 Carbon Cliff Well #1 at Pump House A. Violation Date: 01/15/2020 – Violation Description: Exceeding the Combined Radium MCL of 5 pCi/L. The current annual average at Carbon Cliff TP01 is 6 pCi/L. (on-going violation); Rule/ Reg.: Section 18 of the Act 415 ILCS 5/18, 35 Ill. Adm. Code 611.330(b) In addition, the water system must repeat public notification every 90 days as long as the contamination concentration exceeds the MCL. (D.O.C.A.S. Gottwalt has the first violation public notification being mailed to each address and property owner if rental on Friday February 7, 2020.

11. **New Business:**

- a. The property located just south of the Village Hall (Parcel # 06-8595) is being sold. Realtor Jason Miller stopped in and spoke with Nick on Tuesday, January 28, 2020 regarding additional information on the property. Mr. Miller was also curious if the village had any interest in purchasing the property as it is located adjacent to our property. Property listed Monday, January 27, 2020 at \$99,000.00.

12. **Approval Of Bills / Payroll / Transfers / Voided Checks:**

- a. Motion to approve Bills / Payroll / Transfers / Voided Checks

13. **Motion To Establish Consent Agenda, As Follows:**

- 5. c., d., f. (VILLAGE PRESIDENT'S AGENDA)
- 8. (COMMITTEE MEETINGS)
- 9. a., b., (MINUTES, REPORTS, PUBLIC NOTICES)
- 10. (OLD BUSINESS)
- 11. (NEW BUSINESS)
- 12. a. (BILLS, PAYROLL, TRANSFERS AND VOIDED CHECKS)

1<sup>st</sup>. \_\_\_\_\_ 2<sup>nd</sup>. \_\_\_\_\_

Yes = \_\_\_\_\_ No= \_\_\_\_\_ Absent= \_\_\_\_\_

14. **Motion To Approve The Consent Agenda As Established:**

- 5. c., d., f. (VILLAGE PRESIDENT'S AGENDA)
- 8. (COMMITTEE MEETINGS)
- 9. a., b., (MINUTES, REPORTS, PUBLIC NOTICES)
- 10. (OLD BUSINESS)
- 11. (NEW BUSINESS)
- 12. a. (BILLS, PAYROLL, TRANSFERS AND VOIDED CHECKS)

1<sup>st</sup>. \_\_\_\_\_ 2<sup>nd</sup>. \_\_\_\_\_

Yes = \_\_\_\_\_ No= \_\_\_\_\_ Absent= \_\_\_\_\_

15. **Motion to Continue Meeting / Set Special Meeting / Adjourn.**

1<sup>st</sup>. \_\_\_\_\_ 2<sup>nd</sup>. \_\_\_\_\_

Yes = \_\_\_\_\_ No= \_\_\_\_\_ Absent= \_\_\_\_\_

Meeting adjourned at:

**Section 12    RULES OF CITIZEN PARTICIPATION**

- 12.1    Persons wishing to speak during any portion of a Board meeting shall sign in before the start of the meeting stating name and topic to be discussed. All speakers shall comply with these rules and ruling of the presiding officer.
- 12.2    Speakers shall identify themselves at the podium before beginning their comments. Speakers shall speak their position on the issue and provide any supporting documentation. The speaker shall refrain from engaging in debates, directing threats or personal attacks at the Board, staff, other speakers or members of the audience.
- 12.3    Members of the audience shall refrain from applauding, cheering or booing during or at the conclusion of remarks made by any speaker, staff member or member of the Board.
- 12.4    Groups of residents should, whenever possible, consolidate their comments and avoid repetition through the use of representative speakers.
- 12.5    Persons other than the Village President, the Trustees, Village Officials or persons invited by a majority of the Board present shall address the Board subject to the following additional rules and regulations.

- a.    Citizen Concerns and Comments at Village Board Meetings. Members of the general public may address the board with concerns or comments regarding issues relevant to village business. Issues relevant to village business are defined to mean information about village events; issues that the public body has the authority to address; items listed on the agenda; and items or issues previously voted on by the village board or that the village board has the authority to consider or vote on in the future. The village president or his designee shall strictly restrain comments to matters that are relevant to the village business and shall not permit repetitious comments or arguments. Members of the general public who wish to address the board must sign the requested to speak form prior to the commencement of the public meeting. The persons submitting a petition, concern or other comment shall be allotted five (5) minutes to present their points. The manager or corporate authorities may respond for the village.
- b.    Citizen Concerns and Comments at the other Village Public Bodies' Meetings. Members of the general public may address all village committees, commissions, boards, and any and all other subsidiary boards established by the village board or Village Municipal Code (e.g. board of health, plan commission, liquor control commission, etc.) with concerns or comments regarding issues relevant to that specific board, committee or commission's agenda or topics that the specific board, committee, or commission has the authority, pursuant to the Village Code, to address. The chairperson or his or her designee shall strictly restrain comments to matters that are relevant to the board's, committee's, or commission's business and shall not permit repetitious comments or arguments. Members of the general public who wish to address the board, committee, or commission must sign the request to speak form prior to the commencement of the public meeting. The persons submitting a petition, concern or other comment shall be allotted five minutes to present their points.
- c.    Public comments on agenda items shall be limited to thirty (30) minutes unless extended for a time certain by a majority of the Board present. All speakers shall limit their comments to no more than three (3) minutes. Speakers who are residents shall be allowed to speak before nonresidents.

Public comments on non-agenda items shall be limited to thirty (30) minutes unless extended for a time certain by a majority of the Board present. All speakers shall limit their comments to no more than three (3) minutes."