

MINUTES
The Regular Meeting of the
Carbon Cliff Board of Trustees
Village Hall – 106 1st Avenue – Carbon Cliff, IL
October 3, 2017

Village President Bill Hintz called the meeting to order at 7:02 p.m.

Members Present: Todd Cantrell, Keith Curry, Robert Dreher, Alma Neels and Larry Scott

Members Absent: LeeVon Harris

Others Present: Lisa Ahern, Charitable Voice; Loren Rains, Village Engineer (McClure Engineering Associates, Inc.); John Eyeran, Village Resident; Mike Johnson, Village Resident; Andrea Pancrazio, Village Resident; Lindsay Whitson, Bi-State Regional Commission; Ben Allen, Village Deputy Clerk; Nick Gottwalt, Director of Community & Administrative Services (D.O.C.A.S.); & Karen L. Hopkins, Village Clerk

Village President's Agenda items discussed:

- Lisa Ahern, Charitable Voice; introduced herself. She has been hired to help the Village apply for Grants for a proposed Argillo Creek Project. The Argillo Creek Project is to help slow down the watershed coming down off the hill. The watershed feeding into Argillo currently takes in approximately 832 acres.

Discussed the proposed Grant funds will be used to construct several detention ponds on the West side of Highway 84 to help slow the amount and rate that the stormwater was running into Argillo Creek. During this project it was discussed by the Engineers there are three older type detention ponds that were installed back in the 1970 by a construction company, up in the wooded area by Merry Oaks & Whispering Oaks. They are holding and need a little updating.

- After discussion on item 5. f. on a proposal from Rock River Electric, Inc. in the amount of \$16,973.00 to install a new service and necessary panels, clean up existing lines, and unnecessary old electrical in Pump House A. Proposal includes labor to install 200-amp 480-volt outdoor rated service entrance rated automatic transfer switch.

Rock River Electric has reviewed Pump House A and the generator is not working properly and unable to generate power. The transfer switch is also not working.

This generator powers Pump House A, the sewer lift station at 106 1st Avenue and the Emergency Weather Siren at the Village Hall in the event of a power outage.

Item 5.f. will be kept as part of the Consent Agenda with changing "Motion to authorize Village President to compare Rock River Electric bid proposal with two others that have been requested, but the proposal are not available at this time, and execute proposal up to \$17,000.00.

- Item 5. g. is removed from the Consent Agenda, "Motion to approve the purchase of a 200-amp transfer switch to be installed by Rock River Electric at Pump House A from _____ at a cost of \$_____. THIS WAS REMOVED FROM THE CONSENT AGENDA – NO ACTION WAS TAKEN.
- Village President appoints Leo Fetterer and Norm Neely to the Planning Commission.

Correspondence:

- IL Department of Revenue letter of official notification to local taxing districts that the Department of Revenue will not seek to recoup any of the overpaid amounts.
- Mediacom on or around October 23, 2017 will be making the following changes to the TV Channel line-up in our community.

CHANNEL	DISPLAY	TIER	ACTION
CHILLER TV	298	MOVIES & MUSIC PARK & DIGITAL PLUS	DROP
OLYPMIC CHANNEL	175 (664)	SPORTS & INFO PAK & DIGITAL PLUS	ADD

Meetings / Conferences:

- D.O.C.A.S. Nick Gottwalt will be attending the Illinois Municipal Treasurer’s Institute, November 12-16, 2017 at the Double Tree Hotel, 10 Brickyard Drive, Bloomington, IL. This is the Phase 3 Registration cost is \$410.00.
- D.O.C.A.S. Nick Gottwalt is planning on attending the Genesis at Work, Alcohol and Drug-Free Workplace Training for Supervisors. November 8, 2017 2-4 p.m. \$60.00 per person for a two-hour class to be held at Genesis Medical Center Illini Campus Class rooms.

New Business items discussed:

Motion 1: Motion by Neels to approve acceptance of proposal from Cummins Sales and Service, Quotation No. 49265 dated September 29, 2017, for the purchase of a Spark Ignited Genset: 60Hz-150kW generator with a Service Entrance Transfer Switch-Electronic Control 225A for Pump House A and authorize Village President Bill Hintz to execute necessary paperwork. Second by Scott. Motion carried by the following roll call vote:
Cantrell-yes; Curry-yes; Dreher-yes; Neels-yes; Scott-yes
5-yes, 0-no, 1-absent

Motion 2: Motion by Curry to establish the Consent Agenda as follows:

5. Village President’s Agenda:

- Pass Resolution No. 2017-03, “A Resolution For The Village Of Carbon Cliff, Rock Island County, Illinois. Authorizing The Imposition Of A Credit Card Processing Fee On Credit Card Payments For Water Bills.” (Imposes a fee on water bills paid over \$500.00)
- Approve hiring Watersmith Engineer for cost benefit portion of the FEMA Grant that Lisa Ahern is preparing on the Village’s behalf and due in Springfield by October 20, 2017. Proposal for Engineering Services Flood Mitigation Grant Application Support in the amount of \$6,500.00 (Eligible for reimbursement if the Village should be awarded the Grant).
- Adopt Ordinance No. 2017-23, “An Ordinance Authorizing Execution Of A Proposal For Professional Engineering Services – Benefit Cost Analysis Of The Argillo Creek Detention Ponds To Be Submitted With FEMA Grant Application, With Watersmith Engineering, Muscatine, Iowa.”
- MOTION REWORDED FROM ORIGINAL AGENDA: Motion to authorize Village President to compare Rock River Electric bid proposal with two others that have been requested, but the proposal are not available at this, and execute proposal up to \$17,000.00.

- h. Authorize Village Clerk, Karen Hopkins to execute a proposal with Watersmith Engineering dated September 27, 2017, in the amount of \$6,500.00.
- i. Authorize Lisa Ahern, Charitable Voice to electronically submit the 2017 FEMA Pre-Disaster Mitigation Grant.
- j. Authorize Village President, Bill Hintz, and Village Clerk, Karen Hopkins, to execute and attest any necessary forms or applications in reference to FEMA Pre-Disaster Mitigation Grant Applications.
- l. Approve the Village President’s appoints of Leo Fetterer and Norm Neely to the Planning Commission.

8. Committee Meetings:

e. New Village Hall Committee:

- 1. Approve a proposal from VentPro in the amount of \$2,250.00 to clean, sanitize, and perform a video camera inspection on the air system at 1001 Mansur Avenue.
- 2. Approve an estimate from Edrman Construction LLC in the amount of \$24,450.00 for the construction of the Board Room at the New Village Hall, located at 1001 Mansur Avenue.
- 3. Approve an estimate from PipeCo for Time and Materials not to exceed \$3,000.00 for electrical work to be done inside the new Village Hall Board Room located at 1001 Mansur Avenue.

9. Minutes / Reports / Public Notices:

- a. I-EPA Notice of Application for Permit to Manage Waste (LPC-PA 16), Dated September 15, 2017. Site Name: Upper Rock Island County Landfill – 17201 20th Avenue North, East Moline, Illinois. IEPA ID #1618100014 – Description of Project: Annual leachate head evaluation in accordance with Condition VI. 23 of Permit Modification No. 133, Placed on view for public comment.

12. Approval of Bills / Payroll / Transfers / Voided Checks:

a. Approve Bills / Payroll / Transfers / Voided Checks

Date	Description		Amount	
10/03/17	Payroll - Bi-Weekly, Monthly, Quarterly		\$ 12,545.99	
10/03/17	Board Liab.		\$ 2,468.67	
10/03/17	Bills		\$ 93,167.87	
10/04/17	Moline Dispatch Publishing	CK #3508	\$ 97.45	* Hotel Tax Fund - advertising for the Fall 2017 Village Wide Yard Sales
10/04/17	River City Sign Co.	CK #3509	\$ 36.00	* Hotel Tax Fund - new printed dates for Village Wide Yard Sale signs
10/04/17	Village of Carbon Cliff Non Utility	CK #3510	\$ 130.20	* Hotel Tax Fund - 4% accounting fee for Comfort Inn Aug 2017 Hotel Tax
10/04/17	Anchor Lumber	CK #7012	\$ 53.00	* Building Capital Reserve - supplied used at new Village Hall
10/04/17	Bi-State Steel Co.	CK #7013	\$ 53.00	* Building Capital Reserve - metal for sign post marking employee parking at new Village Hall
10/04/17	East Moline Feed Mill	CK #7014	\$ 4.17	* Building Capital Reserve - keys for new Village Hall
10/04/17	Hahn Ready Mix	CK #7015	\$ 200.00	* Building Capital Reserve - concrete for pad under the metal ladder going to roof of new Village Hall
10/04/17	Thymet Pest Control	CK #7016	\$ 65.00	* Building Capital Reserve - pest control at the new Village Hall
				*
	Total bills & Transfers	\$ 108,182.53	
				* Not in transfer total, written from Hotel Tax, MFT, Non Home Rule, etc.
TRANSFERS:				
INTERFUND TRANSFERS:				
N/A	Blackhawk Bank w/s/g to Sewer Capital Reserve Fund		N/A	Interfund Operating Trans to Capital Res Acct. for June 2017 collected revenues
N/A	Blackhawk Bank w/s/g to Water Capital Reserve Fund		N/A	Interfund Operating Trans to Capital Res Oct. for June 2017 collected revenues
10/04/17	Blackhawk Bank Non Utility to Corp Gen Capital Fund		\$ 1,130.00	Interfund Operating Trans to Capital Res Acct.
10/04/17	Blackhawk Bank Bldg / Grounds (Non Utility) to Building Capital Res.		\$ 1,500.00	Interfund Operating Trans to Capital Res Acct. from Bldg/Grounds in Gen.Fund
10/04/17	Blackhawk Bank Hotel Tax to Building Capital Res.		\$ 1,500.00	Interfund Operating Trans to Capital Res Acct. from Hotel Tax Fund
N/A	Blackhawk Bank W/S/G to East Lawn Water Assoc. (ACH)		n/a	Transfer to East Lawn Water for bills paid in June 2017
N/A	Blackhawk Bank Non Utility to Home Rule Municipal Sales Tax		n/a	Transfer - State will only deposit sales taxes in to Corp. General Fund - VCC transfer to H.R. Munic. Sls Tax REC#30699 6/8/17
ACH or VISA - VOIDED BY REVERSAL NEEDING APPROVAL:				
NONE				
VOID CHECK(S): Triumph Community Bank --- Payroll Fund				
Date	Payroll Fund - Payable to:	Check No.	Amount	Remarks for voiding
				NONE
VOID CHECK(S): Triumph Community Bank --- Hotel Accommodation Tax Fund				
Date	HOTEL ACCOM. TAX FUND CHECKING	Check No.	Amount	Remarks for voiding
				NONE
VOID RECEIPT(S):				
NONE				


Second by Cantrell. Motion carried by the following roll call vote:
 Cantrell-yes; Curry-yes; Dreher-yes; Neels-yes; Scott-yes
 5-yes, 0-no, 1-absent

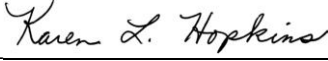
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- Motion 3: Motion by Neels to approve the Consent Agenda as Established:
5. c., d., e, f., h., i., j., l. Village President’s Agenda
8. e.1., e.2., e.3. Committee Meetings
9. a. Minutes / Repots/ Public Notices
12. a. Bills/ Payroll / Transfers & Voided checks
- Motion 4: Motion by Scott to adjourn. Second by Cantrell. Motion carried by the following roll call vote;
Cantrell-yes; Curry-yes; Dreher-yes; Neels-yes; Scott-yes
5-yes, 0-no, 1-absent

Meeting adjourned at 8:23 p.m.

Karen L. Hopkins
Village Clerk

APPROVED AS PRESENTED / AMENDED
On November 7, 2017


Village President


Village Clerk