

MINUTES
The Regular Meeting of the
Carbon Cliff Board of Trustees
Village Hall – 106 1st Avenue – Carbon Cliff, IL
September 5, 2017

Village President Bill Hintz called the meeting to order at 7:01 p.m.

Members Present: Todd Cantrell, Keith Curry, Robert Dreher, LeeVon Harris, Alma Neels and Larry Scott

Members Absent: None

Others Present: Chris Hicks, Dispatch/Argus Reporter; Nick Gottwalt, Director of Community & Administrative Services (D.O.C.A.S.); & Karen L. Hopkins, Village Clerk

Village President's Agenda items discussed:

- Discussed changes that the Village needs to amend into their Ordinance 01-62, "Stormwater Drainage & Detention, Soil Erosion & Sediment Control Code for the Village of Carbon Cliff, Illinois." This amendment will help to spell out additions to the ordinance that will help in:
 - Argillo Creek holding ponds on the East side of 2nd Avenue, up from 4th Street.
 - This amendment when adopted will be sent to the Rock Island County Zoning to be added to the next Rock Island County Hazardous Mitigation Plan to put into the plan.
- Village Director of Community & Administration Services will be attending the Illinois Municipal Treasurers Association – Institute and Advanced Seminar for Treasurers. This will be completing Phase 3 training.)

Committee Meetings:

- D.O.C.A.S. Gottwalt informed everyone that Pipeco Electric, Inc. needs corrected on the Agenda to \$8,400.00 (due to only have one flag pole and need only one light for the flag pole) to update the Outside exterior lighting of the New Village Hall located at 1001 Mansur Avenue.

Old Business items discussed:

- Clerk Hopkins informed the board that the sewer usage bill to East Moline for this last month, due September 16, 2017, is \$77,796.03.
 - Discussed the Village has already done videoing of the sewer mains, some needed slip lining, smoke testing, etc.
 - The Village will try to get more of the sewer lines videoed before winter.
 - Work on inspecting and repairing any needed sewer manholes, raisers, etc.

Motion 1: Motion by Curry to establish Consent Agenda, as follows:

5. Village President's Agenda:

- b. Approve the Board of Trustees recommendation to take "An Ordinance of the Village of Carbon Cliff, Rock Island County, Illinois, Amending the Stormwater Drainage and Detention, Soil Erosion and Sediment Control, Code of the Village of Carbon Cliff, Illinois" to the Planning Commission.
- c. Authorize Village Clerk Hopkins to execute an application to the Carbon Cliff Planning Commission to hold a Public Hearing to solicit comments for and against a proposed amendment to Stormwater Drainage & Detention, Soil Erosion & Sediment Control Code for the Village of Carbon Cliff, Illinois.

- d. Authorize Village Clerk Hopkins and Village Director Gottwalt to call members of the Planning Commission and establish a meeting date and time, publish the Public Hearing for the Planning Commission meeting in the legal section of the newspaper with Certificates of Publications.
- e. Approve a “Pre-Approval for Travel Expenses’ submitted by Village Director, Nick Gottwalt on August 28, 2017 to attend the Illinois Municipal Treasurers Association – Institute and Advanced Seminar for Treasurers. Event \$410.00, Lodging \$460.00+ applicable taxes, Estimated Fuel \$160.50, Estimated Meal Cost \$255.00. Total cost to attend conference is \$1,285.50. (Nick Gottwalt will be completing his Phase 3 training).

8. Committee Meetings:

e. New Village Hall Committee:

- 1. Approve a proposal from Freshcoat Painters of the Quad Cities in the amount of \$12,783.08 to paint the exterior façade and all interior walls of 1001 Mansur Avenue, New Village Hall.
- 2. Approve a proposal from Floorcrafters, Inc. in the amount of \$14,386.00 to install Congealum Luxury Vinyl Tile in Wood Plank or Tile Pattern at 1001 Mansur Avenue, New Village Hall.
- 3. Approve a proposal from Pipeco Electric, Inc. in the amount of \$8,400.00 to install and update the exterior lighting of the New Village Hall located at 1001 Mansur Avenue.

12. Approval of Bills / Payroll/ Transfers / Voided checks;

a. Approve Bills / Payroll / Transfers / Voided Checks

BILLS, PAYROLL, TRANSFERS FOR MEETING DATE 09/05/17				
Date	Description		Amount	
08/23/17	Payroll - Bi-Weekly		\$ 9,190.99	
08/23/17	Board Liab.		\$ 2,130.47	
09/06/17	Payroll - Bi-Weekly & Monthly		\$ 9,658.70	
09/06/17	Board Liab.		\$ 2,239.89	
09/06/17	Bills		\$ 108,269.72	Includes City of East Moline bill for sewage treatment \$77,796.03
08/16/17	Blackhawk Bank & Trust	CK #85545	\$ 500.00	* Corp General - Other Professional Services - Closing cost for loan refinancing of Orchard Court Drainage Project Ord 2017-20 adopted BM 8/15/17
08/16/17	Blackhawk Bank & Trust	CK #7006	\$ 1,178.50	* Building Capital Reserve Fund - Other Professional Services - Closing cost for loan refinancing of New Village Hall Building at 1001 Mansur Avenue Ord 2017-19 adopted BM 8/15/17
08/16/17	Village of Carbon Cliff Water Fund	ACH	\$ 810.00	* Corp General - Water bill deposit returns - released & paid back to VCC to apply toward residents water bill for quarter ending 09/30/17.
09/06/17	Village of Carbon Cliff - Non Utility	CK #25003	\$ 20.54	* Home Rule Roadway Fuel Tax - 4% accounting fee for Casey's Marketing Co. July 2017
09/06/17	Village of Carbon Cliff - Non Utility	CK #3503	\$ 229.01	* Hotel Accom. Tax Fund - 4% accounting fee for Comfort Inn July 2017
09/06/17	U/LINE	CK #7007	\$ 1,695.06	* Building Capital Reserve Fund - Maint/Supplies grounds 1001Mansur Ave Safety railing steel & Sockets for handicapped ramps
09/06/17	Thymet Pest Control	CK #7008	\$ 65.00	* Building Capital Reserve Fund - monthly pest control
09/06/17	Gardiner Koch Weisberg	CK #6001	\$ 110.00	* Home Rule Municipal Sales Tax - Legal for July 2017 Tina & Aaron Dunn vs Village of Carbon Cliff
09/06/17	McClure Engineering Assoc., Inc.	CK #6002	\$ 214.50	* Home Rule Municipal Sales Tax - Engeering to work on Grant for Argillo Creek stormwater
09/06/17	McClure Engineering Assoc., Inc.	CK #3504	\$ 2,355.50	* Hotel Accom. Tax fund - Engineering for Grand IL Bike Trail
09/06/17	City of East Moline	CK #3505	\$ 371.92	* Hotel Accom. Tax fund - Engineering for Grand IL Bike Trail
09/06/17	Lisa Ahern	CK #6003	\$ 960.00	* Home Rule Municipal Sales Tax - Other Professional Service - Work on Grants for Drainage issues
09/12/17	Office Depot / Office Max	CK # unknown	\$ 564.56	* Corp. General - Sign check at Administration Committee due close to next BM date
	Total bills & Transfers	\$ 131,489.77	
* Not in transfer total, written from Hotel Tax, MFT, Non Home Rule, etc.				
TRANSFERS:				
INTERFUND TRANSFERS:				
N/A	Blackhawk Bank w/s/g to Sewer Capital Reserve Fund		N/A	Interfund Operating Trans to Capital Res Acct. for June 2017 collected revenues
N/A	Blackhawk Bank w/s/g to Water Capital Reserve Fund		N/A	Interfund Operating Trans to Capital Res Oct. for June 2017 collected revenues
09/06/17	Blackhawk Bank Non Utility to Corp Gen Capital Fund		\$ 1,130.00	Interfund Operating Trans to Capital Res Acct.
09/06/17	Blackhawk Bank Bldg / Grounds (Non Utility) to Building Capital Res.		\$ 1,500.00	Interfund Operating Trans to Capital Res Acct. from Bldg/Grounds in Gen.Fund
09/06/17	Blackhawk Bank Hotel Tax to Building Capital Res.		\$ 1,500.00	Interfund Operating Trans to Capital Res Acct. from Hotel Tax Fund
N/A	Blackhawk Bank W/S/G to East Lawn Water Assoc. (ACH)		n/a	Transfer to East Lawn Water for bills paid in June 2017
N/A	Blackhawk Bank Non Utility to Home Rule Municipal Sales Tax		n/a	Transfer - State will only deposit sales taxes in to Corp. General Fund - VCC transfer to H.R. Munic. Sis Tax REC #30699 6/8/17
ACH or VISA - VOIDED BY REVERSAL NEEDING APPROVAL:				
NONE				
VOID CHECK(S): Triumph Community Bank --- Payroll Fund				
Date	Payroll Fund - Payable to:	Check No.	Amount	Remarks for voiding
NONE				
VOID CHECK(S): Triumph Community Bank --- Hotel Accommodation Tax Fund				
Date	HOTEL ACCOM. TAX FUND CHECKING	Check No.	Amount	Remarks for voiding
NONE				
VOID RECEIPT(S):				
NONE				

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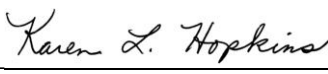
Second by Dreher. Motion carried by the following roll call vote:
Cantrell-yes; Curry-yes; Dreher-yes; Harris-yes; Neels-yes; Scott-yes
6-yes, 0-no, 0-absent

Motion 2: Motion by Cantrell to approve the Consent as established:
5. b., c., d., e. Village President's Agenda
8. e. 1., e. 2., e.3. Committee Meetings
12. a. Bills /Payroll / Transfers & Void Checks
Second by Neels. Motion carried by the following roll call vote:
Cantrell-yes; Curry-yes; Dreher-yes; Harris-yes; Neels-yes; Scott-yes
6-yes, 0-no, 0-absent

Motion 3: Motion by Cantrell to adjourn. Second by Scott.
Motion carried by the following roll call vote:
Cantrell-yes; Curry-yes; Dreher-yes; Harris-yes; Neels-yes; Scott-yes
6-yes, 0-no, 0-absent

Meeting adjourned at 7:54 p.m.

Karen L. Hopkins
Village Clerk

<p>APPROVED AS PRESENTED / AMENDED On <u>September 19, 2017</u></p> <p></p> <p>_____ Village President</p> <p></p> <p>_____ Village Clerk</p>
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