

**MINUTES**  
**The Regular Meeting of the**  
**Carbon Cliff Board of Trustees**  
**Village Hall – 106 1<sup>st</sup> Avenue – Carbon Cliff, IL**  
**July 18, 2017**

Village President Bill Hintz called the meeting to order at 7:05 p.m.

Members Present: Todd Cantrell, Keith Curry, LeeVon Harris, Alma Neels and Larry Scott

Members Absent: Robert Dreher

Others Present: Jim Taylor, Carpentier Mitchell & Goddard; Norm Neely, Village Resident; Chris Hicks, Dispatch/Argus Reporter; Loren Rains, Village Engineer (McClure Engineering); Nick Gottwalt, Director of Community & Administrative Services (D.O.C.A.S.); & Karen L. Hopkins, Village Clerk

**Hearing of Citizens items discussed:**

- Village Resident Norm Neely, from Orchard Court, has concerns about some of the work that was done within the last year or two. Mr. Neely stated that he has called in before that on Pleasant Avenue there is a dip in the asphalt on the West side heading North. He states then when driving his Pick up the dip is enough to bounce him off the seat.

Norm Neely also stated that there was asphalt across his property next to the ditch, this was destroyed during the construction and never replaced.

The fill dirt used was not good top soil, it contained rocks and the grass seed did not really grow where the fill dirt was.

Mr. Neely spoke about across the street from him the neighbors ditch has a drain that is not set high enough for the water to properly drain.

- Jim Taylor, Carpentier Mitchell & Goddard presented the Annual Audit for Fiscal Year Ending December 31, 2016. Mr. Taylor went over the different Funds as to expenditures versus revenues, and percentages the Village should have in reserves. Everything is looking good.

**Village President's Agenda items discussed:**

- Mid-American Energy Company will be replacing the current High-Pressure Sodium street lights with LED (light emitting diode) street lights at no cost to the Village. The new LED lights should save the Village approximately \$22.37 per light per year.
- PULL FROM CONSENT AGENDA: 5. Village President's Agenda. Item c. approve a quote from River City Sign Co. in the amount of \$1,480.00 for the purchase and installation of a 2' x 10' aluminum and Alupanel sign with aluminum frame. This would be a sign for the new Village Hall and on the exterior of 1001 Mansur Avenue.

Trustee Todd Cantrell had to leave the meeting at 7:43 p.m.

**Meetings / Conferences:**

- Village Deputy Clerk Ben Allen will be attending IMRF Authorized Agent Certification Course on Thursday, August 3, 2017 in Rock Falls, Illinois. There is no cost for the training and a lunch will be provided, estimated cost for mileage would be not to exceed \$102.00.

**Committee Meeting items discussed:**

***Public Properties:***

- Committee discussed a residential complaint regarding Orchard Court: Broken asphalt driveway at 229 Orchard Court, states it was damaged during the drainage / water main replacement on Orchard Court (1<sup>st</sup> time the Village has heard this complaint). Drain located at 222 Orchard Court is low, it can be moved and it doesn't drain. Resident thinks it should have risers on it to bring to the proper Height to allow drainage. Committee placed complaints on hold until we have more information.
- Committee discussed a resident's complaint about the ditch on the west side of Mansur Avenue beginning at Mansur Street and going north until 2<sup>nd</sup> Avenue / Route 84. Resident thinks ditch needs to be dug out. Maintenance will cut back brush to expose ditch to determine if ditch needs cleaned out.
- Pavers on 3<sup>rd</sup> Street could us another round of Round Up Weed killer.
- Trustee Dreher asked about the MetroLINK bus stop shelters. DOCAS Gottwalt stated that 1001 Mansur Avenue was not a good location because of the ditch. DOCAS Gottwalt will reach out to Cantrell's and Casey's to see if either are interested in a shelter at their location.

***Public Safety:***

- Update from Rock Island County Sheriff's Department for the month of June 2017 total calls 309.
- Discussed parking on Colona Road and the Merry Oaks Addition with the John Deere Classic being this month.

**Old Business items discussed:**

- Hoerr Construction did walk, the sewer easement up in the wooded area to give DOCAS Gottwalt a quote on televising the sewer mains starting in the wooded area from Merry Oaks to 2<sup>nd</sup> Avenue (Hwy 84) and from Cliff Heights to 2<sup>nd</sup> Avenue (Hwy 84). Verbally the representative spoke to DOCAS Gottwalt and stated they cannot get their equipment up into the area. It has all been wash out, silted in, and eroded away. Hoerr Construction is estimating it will take approximately \$300,000.00 worth of work before needed equipment could be taken into the area. No written report was available at this time.
- Olson Concrete poured the handicapped ramps today at 1001 Mansur Avenue, the building that will be the new Village Hall.

**New Business items discussed:**

- The Village had a water main break Monday July 17, 2017 on the West side of 2<sup>nd</sup> Avenue (Hwy 84) across in front of 114 2<sup>nd</sup> Avenue. Needed to replace 6' of water main. Need to look at replacing the 6" main for next year's budget.
- Loren Rains, Village Engineer with McClure Engineering informed everyone that McClure Engineering had merged with IMEG Corp. Everything should basically stay the same, the name might be changing at a later date.

Motion 1: Motion by Neels to establish the Consent Agenda, as follows:

**5. Village President's Agenda:**

- a. Approve agreement between the Illinois Rural Water Association and the Village of Carbon Cliff for Smoke Testing.
- b. Approve an agreement between Mid-American Energy Company and the Village of Carbon Cliff to replace the current HPS (High Pressure Sodium) street lights with LED (light emitting diode) street lights.
- d. Dispose of personal property owned by the Village as outline in a memo dated July 14, 2017 from D.O.C.A.S. Nick Gottwalt. Items will be sold for scrap
- e. Adopt Ordinance No. 2017-14, "An Ordinance Acknowledging And Ratifying eCorp Worksheet For Internet Banking Services Between The Village Of Carbon Cliff And Blackhawk Bank & Trust, As Executed By Bill Hintz, Village President, And LeeVon Harris, Village Trustee On July 11, 2017."
- f. Adopt Ordinance No. 2017-15, "An Ordinance Acknowledging And Ratifying Federal Reserve Bank Joint Custody Service Via Fedmail Request Form Between The Village Of Carbon Cliff And Blackhawk Bank & Trust, As Executed By Bill Hintz, Village President On July 12, 2017."
- g. Adopt Ordinance No. 2017-16, "An Ordinance Acknowledging And Ratifying Pledgee Agreement Form Between The Village Of Carbon Cliff And Blackhawk Bank & Trust, As Executed By Bill Hintz, Village President And Keith Curry, Village Trustee On July 12, 2017."
- h. Adopt Ordinance No. 2017-17, "An Ordinance Acknowledging And Ratifying FedTransaction EDI Notification Agreement With Blackhawk Bank And Trust, Between The Village Of Carbon Cliff And Blackhawk Bank & Trust, As Executed By Bill Hintz, Village President And LeeVon Harris, Village Trustee On July 11, 2017."
- i. Authorize Clerk Karen L. Hopkins to execute on behalf of the Village of Carbon Cliff an Authorization for Direct Deposit of Payment with the State of IL Comptroller's Office, this if For State to deposit Village tax payments directly into the proper accounts at Blackhawk Bank & Trust.
- j. Authorize Clerk Karen L. Hopkins to execute on behalf of the Village of Carbon Cliff a Distribution Update form with Rock Island County Treasurer for direct deposit of taxes into the proper accounts at Blackhawk Bank & Trust.

**8. Committee Meetings:**

**a. Public Properties Committee:**

1. Authorize Mid-American Energy to install three new street lights on Foret Mansur at the Village's request. Total cost to install new street lights shall not exceed \$1,500.00. Committee authorizes DOCAS Gottwalt to finalize location of street lights.
2. Approve a proposal from Superior Pressure Washing in the amount of \$700.00 to pressure wash the exterior of 1001 Mansur Avenue.
3. Approve a proposal from Superior Pressure Washing in the amount of \$1,400.00 to paint the green siding red at 1001 Mansur Avenue once the power washing is completed.

**b. Public Safety Committee:**

1. Approve the purchase of 2, Philips HeartStart On-Site Defibrillators, 2, Philips Onsite HS1 Adult SMART Pads Cartridges, and 2, Heart Smart AED Wall Cabinets, from HeartSmart for a total of \$1,968.00.

**9. Minutes / Reports / Public Notices:**

- a. Monthly Clerk's Report for June 2017, as presented – approved/filed;
- b. Monthly Collector's Report for June 2017, as presented – approved/filed;
- c. Monthly Maintenance Comp Time Report for June 2017, as presented – approved/filed;
- d. Monthly Treasurer's Report for June 2017, as presented – approved/filed;
- e. Minutes of the Public Properties Committee Meeting of July 10, 2017, as presented – approved/filed
- f. Minutes of the Public Safety Committee Meeting of July 10, 2017, as presented – approved/filed;

- g. Minutes of the Public Works Committee Meeting of July 11, 2017, as presented, approved/ filed; and
- h. Minutes of the Administration Committee Meeting of July 11, 2017, as presented / amended – approved/ filed.

**12. Approval Of Bills / Payroll / Transfers / Voided Checks:**

Date	Description	Amount	
07/12/17	Payroll - Bi-Weekly, Monthly, Quarterly	\$ 14,266.30	
07/12/17	Board Liab.	\$ 2,789.11	
07/19/17	Bills	\$ 20,527.33	Report at 8/1/17 - All Invoice are not printed from vendor & checks cut
07/19/17	East Moline, City of	CK #2566 \$ 195.15	* Hotel Accom. Tax - Engineering for Bike Trail Invoice #22
07/19/17	Quad Cities Convention & Visitors Bureau	CK #2568 \$ 1,250.00	* Hotel Accom. Tax - Dues quarterly dues 7/1/17 to 9/30/17
07/19/17	Mid American Energy Co.	CK #2567 \$ 78.79	* Hotel Accom. Tax - Utilities for the 3 Welcome Signs 6/9/17 to 7/11/17
07/19/17	Village of Carbon Cliff Non Utility	CK #455 \$ 2.25	* Home Rule Roadway Motor Fuel Tax - 4% accounting fee Walter D. Laud 2nd qt 2017
07/13/17	Triumph Community Bank	Electronic \$ 4,009.32	* Non Utility - Additional Principal payment from Lamar additional rent check 1001 Mansur Ave.
07/19/17	Office Depot Office Max	Web payment \$ 304.71	* Corp General Checking - web payment for office supplies, ink & toner
07/19/17	Brandt E Schultz	ACH \$ 435.00	* Non Utility, Water, Sewer - prorated Health Saving Insurance
07/19/17	Village of Carbon Cliff Non Utility	ACH \$ 4,549.93	* Non Utility - Garbage Fund for 1st Distr of Property taxes 6/22/17
07/26/17	Delta Dental	\$ 298.51	* Non Utility, W/S/G - Dental Insurance check to be signed with payroll
			*
			*
	<b>Total bills &amp; Transfers</b>	<b>\$ 37,582.74</b>	
			* <b>Not in transfer total, written from Hotel Tax, MFT, Non Home Rule, etc.</b>
<b>TRANSFERS:</b>			
<b>Transfers from Triumph Community Bank</b>			
07/19/17	Triumph Bank w/s/g to Sewer Capital Reserve Fund	\$ 959.62	Interfund Operating Trans to Capital Res Acct. for June 2017 collected revenues
07/19/17	Triumph Bank w/s/g to Water Capital Reserve Fund	\$ 537.25	Interfund Operating Trans to Capital Res Oct. for June 2017 collected revenues
07/19/17	Triumph Bank Non Utility to Corp Gen Capital Fund	\$ 1,130.00	Interfund Operating Trans to Capital Res Acct.
07/19/17	Triumph Bank Bldg / Grounds (Non Utility) to Building Capital Res.	\$ 1,500.00	Interfund Operating Trans to Capital Res Acct. from Bldg/Grounds in Gen.Fund
07/19/17	Triumph Bank Hotel Tax to Building Capital Res.	\$ 1,500.00	Interfund Operating Trans to Capital Res Acct. from Hotel Tax Fund
N/A	Triumph Bank W/S/G to East Lawn Water Assoc. (ACH)	N/A	Transfer to East Lawn Water for bills paid in June 2017
N/A	Triumph Bank Non Utility to Home Rule Municipal Sales Tax	N/A	Transfer - State will only deposit sales taxes in to Corp. General Fund - VCC transfer to H.R. Munic. Sls Tax REC #30699 6/8/17
<b>ACH or VISA - VOIDED BY REVERSAL NEEDING APPROVAL:</b>			
NONE			
<b>VOID CHECK(S): Triumph Community Bank --- Payroll Fund</b>			
Date	Payroll Fund - Payable to:	Check No.	Amount
NONE			
<b>VOID CHECK(S): Triumph Community Bank --- Hotel Accommodation Tax Fund</b>			
Date	HOTEL ACCOM. TAX FUND CHECKING	Check No.	Amount
NONE			
<b>VOID RECEIPT(S):</b>			
NONE			

Second by Curry. Motion carried with the following roll call vote:  
 Curry-yes; Harris-yes; Neels-yes; Scott-yes  
 4 – yes; 0 – no; 2 – absent

Motion 2: Motion by Scott to approve Consent Agenda as established:  
 5. a., b., d., e., f., g., h., i., j. Village President’s Agenda  
 8. a.1., a.2., a.3., b.1. Committee Meetings  
 9. a., b., c., d., e., f., g., h. Minutes / Reports / Public Notices  
 12. a. Bills / Payroll / Transfers / & Voided Checks

Second by Harris. Motion carried by the following roll call vote:  
 Curry-yes; Harris-yes; Neels-yes; Scott-yes  
 4 – yes; 0 – no; 2 – absent

Motion 3: Motion b Curry to adjourn. Second by Scott. Motion carried by the following roll call vote:  
 Curry-yes; Harris-yes; Neels-yes; Scott-yes  
 4 – yes; 0 – no; 2 – absent

Meeting adjourned at 9:04 p.m.

Karen L. Hopkins, Village Clerk

**APPROVED AS PRESENTED / AMENDED**  
**On August 15, 2017**



Village President



Village Clerk