

MINUTES
The Regular Meeting of the
Carbon Cliff Board of Trustees
Village Hall – 106 1st Avenue – Carbon Cliff, IL
April 18, 2017

Village President Bill Hintz called the meeting to order at 7:12 p.m.

Members Present: Robert Dreher, LeeVon Harris, Alma Neels, and Larry Scott

Members Absent: Todd Cantrell, Keith Curry

Others Present: Chris Hicks, Argus / Dispatch report; John Leyendecker, Village Resident; Michael Johnson, Village Resident; Loren Rains, Village Engineer; Nick Gottwalt, Village Director of Community & Administrative Services (D.O.C.A.S.) & Karen L. Hopkins, Village Clerk

Hearing of the Citizens:

- Several citizens were present at the Board Meeting and voiced they would like to see recycling offered to the residents.
- Briefly discussed the three phases proposed for Argillo Creek Project. Plans are being worked on, the Village is attempting to find funding, and that the Creek is actually owned by residents.

Village President's Agenda:

- Discussed the Maintenance Department Uniform Policy. Made sure the uniform policy boots were to be safety toed, OSHA approved, and the Village will not be responsible for purchasing replacement items for lost uniform items, it will be the responsibility of the employee.
- D.O.C.A.S. Nick Gottwalt will be attending the Illinois Rural Water Association Spring Administrative Conference, May 18th & 19th at the Four Points Sheraton in Fairview Heights, Illinois. Registration is \$165.00; hotel accommodations \$218.00; estimated mileage reimbursement \$275.00 and cost of meals \$50.00. Total estimated cost of \$710.00.
- D.O.C.A.S. Nick Gottwalt will be attending the Illinois Municipal Treasurer's Association – Annual Conference – June 25-27. Holiday Inn Conference Center in Carbondale, Illinois. Registration is \$175.00; Hotel \$218.00; estimated mileage reimbursement \$350.00 and meals \$60.00. Total estimated cost of \$810.00.
- Village President proclaims May 7-13, 2017 as “Municipal Clerks Week”.
- Village President, Bill Hintz, authorized the emergency purchase of aerator packing materials from Tonka Water, Plymouth, Minnesota with a cost not to exceed \$7,500.00. (This is enough material for aerator at Pump House A and Pump House B, with possible excess.)

Correspondence:

- Received letter from Village Attorney Kathleen Field Orr & Associates that her rates will be increasing from \$190.00 per hour to \$210.00 per hour. There has not been a raise in the rates for five years.

Minutes / Reports / Public Notices:

- Remove item g. Minutes of the Public Works Committee Meeting of April 11, 2017 from the Consent Agenda. Chairman Keith Curry was not present at tonight's Board Meeting and he has the minutes of the Public Works Committee Meeting of April 11, 2017.

Old Business Discussed:

- Village Engineer, Loren Rains, McClure Engineering; did rough unit cost for the Argillo Creek Project:
 - Channel Excavation: 2600-CY at \$30/cy = \$78,000;
 - Tree Removal: 2-acres at \$7,500-\$10,000/acre = \$20,000;
 - Seeding & Fertilizer: 2-acres at \$2,500/acre = \$5,000;
 - Turf Reinforcement mat: 3400-SY at \$13.5/SY = \$45,900 (from IL 84 to first bend)
 - Gabion Wall: 500-SF at \$75/SF = \$37,500 (50-ft by 5-ft high on each side of creek, Upstream only)

Please note a heavy-duty turf reinforcement mat is \$1.5/SF versus \$75/SF for Gabion wall. Approximate cost without the gabion wall is \$149,000.

- Channel Ex Breakdown for Argillo Creek Project:
 - IL 84 to first bend (2300-ft) is 1377-CY = \$41,310;
 - 1st Bend to 2nd Bend (600-ft) is 278-CY = \$8,340;
 - 2nd Bend to Culvert under Railroad (1600-ft) 887-CY = \$26,610

Total for the Channel Ex Breakdown shown is \$76,260.

New Business Discussed:

- Resident and former trustee, Donald Chapman passed away.
- Siren on water tower was not working, maintenance operators could not find what was wrong, called Racom and they could not find anything wrong and suggested the Village have LMI (Lighting Maintenance, Inc.) come out and use their boom truck to look at the siren itself or other possible electrical problems. Racom is arranging to have LMI serviced to the water tower to look at the siren that is not working.
- Trustee Neels brought up the water heater in large concession stand is not working properly. She had someone look at the unit, it appears to be the heating element. The water heater is a small electric heater. It was stated that the water to the water heater was never shut off for the winter and the tank was not drained.

Motion 1: Motion by Neels to establish Consent Agenda, as follows:

5. Village President’s Agenda:

- a. Adopt Ordinance No. 2017-09, “An Ordinance Authorizing The Execution Of A Proposal To Conduct A Sewer Use Rate Study, And To Perform The Optional Water Utility Cash Flow Analysis For The Village Of Carbon Cliff, Illinois, By Ehlers & Associates, Inc., Waukesha, WI”.
- b. Adopt the Maintenance Department Uniform Policy (as amended at Board Meeting 4/18/17 adding OSHA Safety Toes footwear and Village will not be responsible for purchasing items that were lost by the Employee).
- c. Approve a proposal from Ace Tree Service, Inc., for the removal of a tree next to the Village Pavilion and Basketball field. Removal of tree and hauling away debris \$1,500.00. For an additional \$320.00, Ace will grind, clean and fill the stump. Total cost of project is \$1,820.00.
- d. Approve sending D.O.C.A.S. Nick Gottwalt to the Illinois Rural Water Association Spring Administrative Conference, May 18th & 19th. Conference will be held at the Four Points Sheraton in Fairview Heights, Illinois. Registration is \$165.00, Hotel Accommodations are \$218.00, estimated mileage reimbursement \$275.00 and cost of meals is \$50.00. Total estimated cost of \$710.00.
- e. Approve sending D.O.C.A.S. Nick Gottwalt to the Illinois Municipal Treasurer’s Association – Annual Conference, June 25-27. Conference will be held at the Holiday Inn Conference Center in Carbondale, Illinois. Registration fee \$175.00, Hotel Accommodations \$218.00, estimated mileage reimbursement \$350.00 and cost of meals is \$60.00. Total estimated cost of \$810.00.

9. Minutes / Reports / Public Notices:

- a. Monthly Clerk’s Report for March 2017, as presented – approved/filed;
- b. Monthly Collector’s Report for March 2017, as presented – approved/filed;
- c. Monthly Maintenance Comp Time Report for March 2017, as presented – approved/filed;
- d. Monthly Treasurer’s Report for March 2017, as presented – approve/filed;
- e. Minutes of the Public Properties Committee Meeting of April 10, 2017, as presented – approved/filed;
- f. Minutes of the Public Safety Committee Meeting of April 10, 2017, as presented – approved/filed;
- h. Minutes of the Administration Committee Meeting of April 11, 2017, as presented – approved/filed;
- i. Minutes of the Regular Meetings of the Carbon Cliff Board of Trustees for March 21, 2017 and April 4, 2017, as presented – approved/filed; and
- j. I-EPA – Notice of Application for Permit to Manage Waste (LPC-PA 16), Dated 04/04/2017, Site Name: East Moline Municipal Landfill – 17201 20th Avenue North, East Moline, IL 61244 – IEPA ID #1618100004 – Description of Project: Annual Evaluation of Remedial Activities report including review of data trends and comments on the completion of the new leachate recovery system – placed on view for public comment.

12. Bills / Payroll / Transfer & Voided Checks:

a. Approve Bills / Payroll / Transfers / Voided Checks:



BILLS, PAYROLL, TRANSFERS FOR MEETING DATE 04/18/17				
Date	Description		Amount	
04/19/17	Payroll - Bi-Weekly		\$ 7,946.03	
04/19/17	Board Liab.		\$ 1,826.17	
04/19/17	Bills		\$ 12,716.02	
04/19/17	Lowe's	CK #	\$ 191.00	* Hotel Tax Fund - Mulch for the 3 Welcome Signs
04/19/17	Kathleen Field Orr & Assoc.	CK #	\$ 190.00	* Home Rule Municipal Sales - Legal for March 2017 Dunn vs VCC
04/19/17	Mid American Energy Co.	CK #	\$ 77.96	* Hotel Tax Fund Utilities - Electrical for Welcome Signs (3 signs) 3/14/17 to 4/11/17
				*
				*
	Total bills & Transfers		\$ 22,488.22	* Not in transfer total, written from Hotel Tax, MFT, Non Home Rule, etc.
TRANSFERS:				
Transfers from Triumph Community Bank				
04/19/17	Triumph Bank w/s/g to Sewer Capital Reserve Fund		\$ 8,863.08	Interfund Operating Trans to Capital Res Acct. for March 2017 collected revenues
04/19/17	Triumph Bank w/s/g to Water Capital Reserve Fund		\$ 194.71	Interfund Operating Trans to Capital Res Oct. for March 2017 collected revenues
04/19/17	Triumph Bank Non Utility to Corp Gen Capital Fund		\$ 1,130.00	Interfund Operating Trans to Capital Res Acct.
04/19/17	Triumph Bank Bldg / Grounds (Non Utility) to Building Capital Res.		\$ 1,500.00	Interfund Operating Trans to Capital Res Acct. from Bldg/Grounds in Gen.Fund
04/19/17	Triumph Bank Hotel Tax to Building Capital Res.		\$ 1,500.00	Interfund Operating Trans to Capital Res Acct. from Hotel Tax Fund
N/A	Triumph Bank W/S/G to East Lawn Water Assoc. (ACH)	N/A		Transfer to East Lawn Water for bills paid in Feb. 2017
N/A	Triumph Bank Non Utility to Home Rule Municipal Sales Tax	N/A		Transfer - State will only deposit sales taxes in to Corp. General Fund - VCC transfer to H.R. Munic. Sls Tax REC #30304 3/9/17
ACH or VISA - VOIDED BY REVERSAL NEEDING APPROVAL:				
NONE				
VOID CHECK(S): Triumph Community Bank --- Home Rule Municipal Sales Tax Fund				
Date	Payroll Fund - Payable to:	Check No.	Amount	Remarks for voiding
NONE				
VOID CHECK(S): Triumph Community Bank --- Hotel Accommodation Tax Fund				
Date	HOTEL ACCOM. TAX FUND CHECKING	Check No.	Amount	Remarks for voiding
NONE				
VOID RECEIPT(S):				
NONE				

Second by Scott. Motion carried by the following roll call vote:
 Dreher-yes; Harris-yes; Neels-yes; Scott-yes
 4-yes, 0-no, 2-absent

Motion 2: Motion by Harris to approve the Consent Agenda as established:
 5, a., b. (as amended at Meeting), c., d., e. Village President’s Agenda
 9. a., b., c., d., e., f., h., i., j Minutes / Reports / Public Notices
 12. a. Bills/Payroll/Transfers/Voided Checks
 Second by Dreher. Motion carried by the following roll call vote:
 Dreher-yes; Harris-yes; Neels-yes; Scott-yes
 4-yes, 0-no, 2-absent

Motion 3: Motion by Scott to adjourn. Second by Neels.
 Motion carried by the following roll call vote:
 Dreher-yes; Harris-yes; Neels-yes; Scott-yes
 4-yes, 0-no, 2-absent

Meeting adjourned at 8:48 p.m.

APPROVED AS PRESENTED / AMENDED
On May 18, 2017

 Village President

 Village Clerk

Karen L. Hopkins
 Village Clerk